

MEMORANDUM

September 21, 2009

TO: Honorable Mayor and City Commissioners
FROM: Judith H. Delmar, City Manager^{jhd}
SUBJECT: Ordinance 2009-22/Five-Year Capital Improvement Plan

ACTION OF THE CITY COMMISSION

The City Commission enacted Ordinance 2009-22 adopting the Five-Year Capital Improvement Plan for fiscal years 2009-2010 through 2013-2014 following second reading and public hearing.

BACKGROUND

In accordance with section 6.05 of the City Charter, Ordinance 2009-22 adopts the 5-year Capital Improvement Plan (CIP) for the period FY09'10 through FY13'14. Capital improvements and capital acquisitions proposed for Year 1 of the 5-Year plan are incorporated into the FY09'10 budget, as is appropriation of funding sources necessary to implement Year 1 of the plan.

The 5-Year CIP document includes a list of all capital facility and infrastructure improvements which are proposed to be undertaken during the next five years and supporting information to explain the necessity for the improvements. In addition, the CIP includes all capital equipment proposed for acquisition during this period. Cost estimates, method of funding and time schedule for the proposed improvements and equipment acquisitions are identified in the document.

The 5-Year CIP totals \$34,979,616 and includes \$767,050 in land acquisition, \$2,517,630 in equipment acquisition, \$4,672,060 in building improvements, \$26,414,876 in infrastructure and recreation improvements and \$608,000 in other capital outlay.

Improvements and equipment needs for the next 5 years were submitted by department heads with a justification of necessity and a recommended time schedule for completion or acquisition. These requests were prioritized by the City Manager in view of the available funding resources and urgency of need and either retained in this 5-Year Plan or deferred until future 5-Year plans are developed.

Items included in the 5-Year CIP can be classified in three categories as follows:

- 1 - Corrects existing or impending deficiency
- 2 - Improves productivity/efficiency or permits reallocation of existing resources
- 3 - Enhances quality of life

Items in Category 1 comprise 22.2% of the cost of the CIP (\$7,677,717). These are improvements and equipment acquisitions which are urgently needed to correct or prevent system or infrastructure failures, threats to the public safety or welfare, or decline of service levels. Some of our currently utilized equipment is 10-20 years old or older with high maintenance costs and low operational reliability, making replacement a high priority. Also included in this category is the \$1 million wastewater treatment plant rehabilitation.

Items in Category 2 are equipment acquisitions or improvements that will improve productivity and efficiency or otherwise enhance current service levels. These items represent 64.6% of the cost of the CIP (\$22,355,225).

Items in Category 3 are improvements in the area of Culture/Recreation which are viewed as important to the community in terms of enhancing the quality of life but which might receive a lower priority in view of the urgent needs which must be addressed. These items represent 13.2% of the cost of the CIP (\$4,571,674), however 33.3% of this cost (\$1,522,800) is funded by state, county or federal grants or donations from private sources.

FISCAL IMPACT

Some of the improvements proposed for the utility system are eligible for low-interest SRF financing. With the exception of the Wastewater Treatment Plant rehabilitation and upgrade improvements which will require financing, it is anticipated that operating revenues and impact fees will be sufficient to fund the utility system improvements included in the CIP. Funding of the non-utility system components of the CIP requires no new taxes or fee increases for our citizens but will be accomplished through utilization of existing cash surpluses and current year operating revenues, future grants, private contributions, and impact fees.

Costs of all capital improvements and equipment acquisitions are distributed over 5 years as follows:

Year 1 - FY2009'10	9,576,073
Year 2 - FY2010'11	5,092,405
Year 3 - FY2011'12	10,470,859
Year 4 - FY2012'13	4,652,887
Year 5 - FY2013'14	5,187,392
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5 Year Total	34,979,616

All items scheduled for Year 1 are included in the adopted FY09'10 operating budget. Changes since the 5-Year CIP was originally presented to the City Commission on August 11 are as follows:

38,269	Adding grant-funded mobile radios for Fire Department
250,000	Adding grant-funded Kiwanis Park improvements
748,762	Correcting cost of grant-funded Airport runway extension from \$335,634 to \$1,083,496
122,692	Correcting cost of grant-funded Airport MITL project from \$196,205 to \$318,897
-40,000	Deleting Airport fuel truck funded by General Fund subsidy
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1,119,723	Total change in Year 1 (FY09'10) Capital Outlay budget from original document

ATTACHMENTS

Ordinance 2009-22 with Schedule of All CIP Items

ORDINANCE 2009-22

AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, RATIFYING, APPROVING, ACCEPTING AND ADOPTING A 5-YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2009-2010 THROUGH 2013-2014; REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the estimates of expenditures for the payment of all necessary and ordinary and all special extraordinary expenses contemplated for the implementation of Year 1 of the 5-Year Capital Improvement Plan for the City of Lake Wales, Polk County, Florida, for the Fiscal Years 2009-2010 through 2013-2014 have been incorporated into the Fiscal Year 2009-2010 Operating Budget of the City of Lake Wales and adopted by Ordinance 2009-21; and

WHEREAS, appropriation of all impact fees, grant proceeds, developer contributions, loan proceeds, private contributions and general revenues identified in the 5-Year Capital Improvement Plan as sources for the payment of expenses necessary to implement Year 1 of said plan has been incorporated into the Fiscal Year 2009-2010 Operating Budget of the City of Lake Wales and adopted by Ordinance 2009-21,

NOW THEREFORE BE IT ENACTED by the City Commission of the City of Lake Wales, Polk County, Florida:


Section 1. That the equipment acquisitions and facilities and infrastructure improvements contemplated in the 5-Year Capital Improvement Plan for the City of Lake Wales, Polk County, Florida, for the Fiscal Years 2009-2010 through 2013-2014, which Plan is incorporated into this ordinance as Schedule "A", shall be and the same are hereby ratified, approved, confirmed, accepted and adopted as the Capital Improvement Plan for the ensuing 5-year period.

Section 2. That the estimates of expenditures for the payment of all necessary and ordinary and all special extraordinary expenses contemplated for the implementation of the 5-Year Capital Improvement Plan for the City of Lake Wales, Polk County, Florida, for the Fiscal Years 2009-2010 through 2013-2014, which Plan is incorporated into this ordinance as Schedule "A", shall be and the same are hereby ratified, approved, confirmed, accepted and adopted as the Capital Improvement Budget for acquisition of land and capital equipment and for improvements to facilities and infrastructure for the ensuing 5-year period.

Section 3. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 4. That this ordinance shall take effect immediately upon its adoption.

CERTIFIED AS TO ADOPTION this 15th day of September, 2009.



Mayor/Commissioner

ATTEST:



City Clerk

ORDINANCE 2009-22
SCHEDULE "A"
5 Year Capital Improvement Plan FY 2009/10 - 2013/14

Type: Land

Item	Funding Sources						Fiscal Year					5-YEAR TOTAL
	City	County	State	Federal	Other	TOTAL	09/10	10/11	11/12	12/13	13/14	
1 Land - Avigation Easments			22,050			22,050	22,050					22,050
2 Land - Community-wide Park	375,000					375,000		375,000				375,000
3 Land - Burns Avenue Plant	100,000					100,000				100,000		100,000
4 Land - Lincoln Avenue Area	20,000					20,000		20,000				20,000
5 Land - Reuse Storage	250,000					250,000		250,000				250,000
TOTAL LAND	745,000		22,050			767,050	22,050	645,000		100,000		767,050

Type: Buildings

Item	Funding Sources						Fiscal Year					5-YEAR TOTAL
	City	County	State	Federal	Other	TOTAL	09/10	10/11	11/12	12/13	13/14	
6 Building Dept Remodeling & Storage	100,000					100,000			100,000			100,000
7 Fire Sub-Station	1,870,000					1,870,000		85,000	850,000	85,000	850,000	1,870,000
8 Hardman Complex - Hardman Hall	2,023,874		350,000			2,373,874	650,000		1,011,087	712,787		2,373,874
9 T-Hangars with Taxiways Phase II	65,637		262,549			328,186		328,186				328,186
TOTAL BUILDINGS	4,059,511		612,549			4,672,060	650,000	413,186	1,961,087	797,787	850,000	4,672,060

Type: Improvements Other than Buildings

Item	Funding Sources						Fiscal Year					5-YEAR TOTAL
	City	County	State	Federal	Other	TOTAL	09/10	10/11	11/12	12/13	13/14	
10 Air Conditioning - Airfield Electrical Vault	3,032		12,128			15,160		15,160				15,160
11 Airport Apron Construction	128,139		512,555			640,694			640,694			640,694
12 Asbestos/Cement Pipe Removal	566,855					566,855	566,855					566,855
13 Booster Stations - Reuse	45,000					45,000	45,000					45,000
14 Fire Protection Upgr - Minnesota Ave	100,000					100,000	100,000					100,000
15 Fire Protection Upgr - Mulberry/Henry/Oak	100,000					100,000	100,000					100,000
16 Drainage Improvements - Twin Lakes	470,702		300,000			770,702	770,702					770,702
17 Force Main - LS #31	21,000					21,000				21,000		21,000
18 Ground Storage Tank - Reuse	822,000					822,000	200,000	622,000				822,000
19 Ground Storage Tank - Water	450,000					450,000					450,000	450,000
20 Gates - Airport	2,233		2,233	84,873		89,339			89,339			89,339
21 Landscaping Improvements - US27 at SR6	20,000					20,000			20,000			20,000
22 Lift Station - Crooked Lake	450,000					450,000	450,000					450,000
23 Lift Station Pump Replacement	273,663					273,663	73,663	100,000	100,000			273,663

ORDINANCE 2009-22
SCHEDULE "A"
5 Year Capital Improvement Plan FY 2009/10 - 2013/14

Item	Funding Sources						Fiscal Year					5-YEAR TOTAL
	City	County	State	Federal	Other	TOTAL	09/10	10/11	11/12	12/13	13/14	
24 Lift Station Rehab	600,000					600,000		100,000	250,000	250,000		600,000
25 Lighting - Airport Apron	995		995	37,804		39,794		39,794				39,794
26 Lighting - Dr Martin Luther King Jr Blvd	200,000					200,000	200,000					200,000
27 Lighting - Lincoln Avenue	145,000			150,000		295,000	295,000					295,000
28 Lighting - Medium Intensity Taxiway Lightir	11,772		11,772	369,953		393,497	393,497					393,497
29 Lighting - Runway	3,907		3,907	148,465		156,279		156,279				156,279
30 Lighting - T-Hangars	947		947	36,004		37,898		37,898				37,898
31 LLBP - Landscaping & Signage	50,000					50,000		50,000				50,000
32 LLBP - Traffic Control System	500,000					500,000			500,000			500,000
33 Market Street Distribution Upgrades	1,375,000					1,375,000		125,000	1,250,000			1,375,000
34 Meter Removal & Relocation	92,000					92,000	92,000					92,000
35 Municipal Swimming Pool	1,000,000					1,000,000				1,000,000		1,000,000
36 New Service Connections - Reuse	125,000					125,000	25,000	25,000	25,000	25,000	25,000	125,000
37 New Service Connections - Water	325,000					325,000	25,000	75,000	75,000	75,000	75,000	325,000
38 Northwest Water Line Extensions	1,000,000					1,000,000				500,000	500,000	1,000,000
39 Park Improvements - Boat Ramp Parking			100,000			100,000		100,000				100,000
40 Park Improvements - Crystal Lake Park	150,000					150,000		25,000	25,000	100,000		150,000
41 Park Improvements - Kiwanis Park			250,000			250,000	250,000					250,000
42 Park Improvements - Lake Wailes Park			400,000			400,000		25,000	25,000	200,000	150,000	400,000
43 Park Improvements - Ninth Street Park			200,000			200,000					200,000	200,000
44 Park Improvements - Pram Fleet Area			50,000			50,000		25,000	25,000			50,000
45 Parking Improvements - Lincoln Ave				75,000		75,000	75,000					75,000
46 Pavement Remarking - Airfield	6,078		24,310			30,388		30,388				30,388
47 PRV - Hunt Bros & Scenic	60,000					60,000	60,000					60,000
48 PRV's - Various Locations	45,000					45,000	45,000					45,000
49 Reuse Monitoring Wells	50,000					50,000	50,000					50,000
50 Reuse Transmission Lines	500,000		500,000			1,000,000			1,000,000			1,000,000
51 Reuse Upgrades	224,000					224,000		40,000	184,000			224,000
52 Road Improvements - Airport	105,895		423,581			529,476		176,400	353,076			529,476
53 Roads/Alleys Resurfacing	1,500,000					1,500,000			750,000		750,000	1,500,000
54 Runway Extension			1,084,396			1,084,396	1,084,396					1,084,396
55 SCADA Interconnect	100,000					100,000		100,000				100,000
56 Sewer Improvements - C Street & Vicinity	250,000			750,000		1,000,000					1,000,000	1,000,000

ORDINANCE 2009-22
SCHEDULE "A"
5 Year Capital Improvement Plan FY 2009/10 - 2013/14

Item	Funding Sources						Fiscal Year					5-YEAR TOTAL
	City	County	State	Federal	Other	TOTAL	09/10	10/11	11/12	12/13	13/14	
57 Sewer Improvements - Unsewered Areas	400,000					400,000		200,000	200,000			400,000
58 Sidewalk Construction	225,000					225,000		75,000	75,000	75,000		225,000
59 Signage - Historic Markers	11,400		11,400			22,800			7,600	7,600	7,600	22,800
60 Signage - Historic Olmsted Neighborhood	5,000					5,000			5,000			5,000
61 Sliplining Deteriorated Sewer Lines	250,000					250,000		250,000				250,000
62 Streetscape Improvements - Downtown				331,390		331,390	331,390					331,390
63 Taxiway Rehab	10,019		10,019	380,715		400,753			400,753			400,753
64 Utilities Transmission Systems - S.R. 60 V	3,057,792					3,057,792		156,000	1,000,000	1,000,000	901,792	3,057,792
65 Wastewater Treatment Plant Expansion	2,025,000					2,025,000	2,025,000					2,025,000
66 Wastewater Treatment Plant Rehab	1,000,000					1,000,000	1,000,000					1,000,000
67 Water Line - Burns Ave	250,000					250,000		250,000				250,000
68 Water Plant Upgrades - Airport	1,000,000					1,000,000		200,000	800,000			1,000,000
69 Water Plant Upgrades - Market Street	45,000					45,000		45,000				45,000
TOTAL IMPROVEMENTS	20,152,429		3,898,243	2,364,204		26,414,876	8,257,503	3,043,919	7,800,462	3,253,600	4,059,392	26,414,876

Type: Equipment

Item	Funding Sources						Fiscal Year					5-YEAR TOTAL
	City	County	State	Federal	Other	TOTAL	09/10	10/11	11/12	12/13	13/14	
70 Airport Equipment - Misc	4,862		19,448			24,310			24,310			24,310
71 Backhoe - Streets Div	60,000					60,000			60,000			60,000
72 Bucket Truck - Streets & Parks	50,000					50,000	50,000					50,000
73 Canine Replacement - PD	30,000					30,000		15,000		15,000		30,000
74 Computer Software - Website	15,000					15,000		15,000				15,000
75 Computer Workstations - PD			74,000			74,000	74,000					74,000
76 Computers - Mobile Data - PD			70,000			70,000				70,000		70,000
77 Digital Video Systems			165,000			165,000	25,000		70,000		70,000	165,000
78 Fire Safety House	2,440			46,360		48,800		48,800				48,800
79 Generator - Police Headquarters	35,000					35,000	35,000					35,000
80 GPS - Utilities	25,000					25,000		25,000				25,000
81 Investigative Equipment	125,000					125,000	25,000	25,000	25,000	25,000	25,000	125,000
82 MOTOMESH System	100,000					100,000		50,000		50,000		100,000
83 Mowers - Cemetery	20,000					20,000		10,000		10,000		20,000
84 Mowers - Parks Division	58,000					58,000	28,000		15,000		15,000	58,000

ORDINANCE 2009-22
SCHEDULE "A"
5 Year Capital Improvement Plan FY 2009/10 - 2013/14

Item	Funding Sources						Fiscal Year					5-YEAR TOTAL
	City	County	State	Federal	Other	TOTAL	09/10	10/11	11/12	12/13	13/14	
85 Mowers - Streets Div	26,000					26,000	13,000		13,000			26,000
86 Projector - Commission Chambers	2,000					2,000	2,000					2,000
87 Radios - Mobile - Fire Dept	1,913				36,356	38,269	38,269					38,269
88 Safety Lighting - School Zones	48,000					48,000		16,000	16,000	16,000		48,000
89 Stump Grinder - Parks Division	20,000					20,000	20,000					20,000
90 Sweeper Tractor	30,000					30,000		30,000				30,000
91 Tractors - Parks Division	85,000					85,000	40,000		45,000			85,000
92 Trailer - Parks Division	5,000					5,000		2,500		2,500		5,000
93 Utilities Equipment - Misc	40,000					40,000	8,000	8,000	8,000	8,000	8,000	40,000
94 Van - Parks Division	15,000					15,000		15,000				15,000
95 Vehicle - Airport Fuel Truck	40,000					40,000		40,000				40,000
96 Vehicle - FD Marshal	20,000					20,000		20,000				20,000
97 Vehicle - FD Pumper	320,000					320,000		320,000				320,000
98 Vehicle - Streets Div	35,000					35,000		15,000		20,000		35,000
99 Vehicles - PD Canine Unit	150,000					150,000		75,000		75,000		150,000
100 Vehicles - Community Policing Unit	125,000					125,000	125,000					125,000
101 Vehicles - PD Patrol Section	390,000					390,000	50,000	85,000	85,000	85,000	85,000	390,000
102 Vehicles - Wastewater	100,000					100,000		50,000	50,000			100,000
103 Vehicles - Water	100,000					100,000		50,000		50,000		100,000
104 Weapons - Community Policing Unit	5,000					5,000	5,000					5,000
105 Weapons - Police	23,251					23,251	23,251					23,251
TOTAL EQUIPMENT	2,106,466		328,448	46,360	36,356	2,517,630	561,520	915,300	411,310	426,500	203,000	2,517,630

Type: Other

Item	Funding Sources						Fiscal Year					5-YEAR TOTAL
	City	County	State	Federal	Other	TOTAL	09/10	10/11	11/12	12/13	13/14	
106 Library - Books & Subscriptions	385,000					385,000	85,000	75,000	75,000	75,000	75,000	385,000
107 Infiltration & Intrusion Study	223,000					223,000			223,000			223,000
TOTAL OTHER	608,000					608,000	85,000	75,000	298,000	75,000	75,000	608,000

TOTAL 5-YEAR CIP	27,671,406		4,861,290	2,410,564	36,356	34,979,616	9,576,073	5,092,405	10,470,859	4,652,887	5,187,392	34,979,616
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