

# CITY OF LAKE WALES CITY COMMISSION WORKSHOP MEETING

Official Agenda  
March 30, 2022  
2:00 p.m.

City Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853

1. CALL TO ORDER & ROLL CALL
2. City Manager Comments
3. Purchase Authorization-Asphalt Paving Systems (APS), Inc

The City Commission will consider authorizing staff to expend funds for a street resurfacing project.

Documents:

MEMO PURCHASE AUTHORIZATION-ASPHALT PAVING SYSTEMS, INC.  
PIGGYBACK AGREEMENT.PDF  
PIGGYBACK AGREEMENT - SUMTER.PDF  
RS PROP 570A --IN -- LAKE WALES FY22 - MILL OVERLAY - JA WILT -  
109K.XLS.PDF  
SUMTER CO. RFP032-0-2021( COMPLETED BID PACKAGE) BID DATE  
9.27.20.PDF  
SUMTER COUNTY AGREEMENT.PDF  
FY21 22 - CRYSTAL AVENUE ROAD DIET V02.09.22.PDF  
RS PROP 578 --IN -- LAKE WALES FY22 - IRR - CRYSTAL AVE -  
149K.XLS.XLSX.PDF

4. Resolution 2022-06, Highway Maintenance Agreement With The Florida Department Of Transportation.

The City Commission will consider approving Resolution 2022-06, to continue the highway maintenance for certain State Road Rights of Ways with the Florida Department of Transportation for an additional three (3) year period for an annual compensation of \$27,931.22.

Documents:

[MEMO RESOLUTION 2022-06 HIGHWAY 60 MAINTENANCE AGREEMENT.PDF](#)  
[RESOLUTION 2022-06 APPROVAL OF MOA WITH FDOT.PDF](#)  
[PROPOSED BED36 CITY OF LAKE WALES MOA AGREEMENT.PDF](#)

5. Award Of Bid #22-501 Force Main Extension With Septic To Sewer Conversion

Award of Bid #22-501 to Cobb Site Development in the amount of \$2,933,232.94 for the construction of the forcemain extension with a septic to sewer conversion component.

Documents:

[AGENDA MEMO-AWARD OF BID .PDF](#)  
[BID SUBMITTALS.PDF](#)  
[MASTER AGREEMENT-BID22-501REV2.PDF](#)  
[MEMO TO AWARD.PDF](#)

6. Award Of Bid #22-503 Northwest Water Main Extension

Award of Bid #22-503 to MG Underground in the amount of \$2,188,072.00 for the construction of the water main extension and approve construction phase services to be performed by CHA for \$54,079.00.

Documents:

[AGENDA MEMO-AWARD OF BID .PDF](#)  
[BID TABULATION 22-503.PDF](#)  
[CHA SCOPE 22-503.PDF](#)  
[ITB 22-503 RECOMMENDATION LETTER.PDF](#)  
[MASTER AGREEMENT-BID22-503.PDF](#)

7. Wastewater Lift Station Rehabilitation: Stations 1, 6, & 24

Staff recommends the City Commission approve expenditures for \$89,995.00 to Engineered Sprayed Solutions, LLC for the rehabilitation of 3 lift stations.

Documents:

[AGENDA MEMO LIFT STATIONREHAB 2022.PDF](#)  
[2022 LIFT STATION REHAB QUOTE.PDF](#)

8. Wastewater Manhole Rehabilitation

Staff recommends the City Commission approve expending funds to Engineered Sprayed Solutions, LLC for \$74,744.00 to epoxy coat fifteen manholes using the polyurethane coating method.

Documents:

[AGENDA MEMO MANHOLE REHAB 2022.PDF](#)  
[2022 MANHOLE REHAB QUOTE.PDF](#)

9. Watershed Management Structure Survey

Kimley Horne and Associates is preparing a Watershed Management Plan that will address problematic areas of flooding and water quality. As a part of this plan, approximately 100 structures have been identified for which survey information is needed. Staff recommends the Commission approve expending funds to Cypress Land Surveys for \$28,750.00

Documents:

[AGENDA MEMO-CYPRESSLANDSURVEYS-WATERSHEDMANAGEMENTPLAN.PDF](#)  
[CYPRESS LAND SURVEYS.PDF](#)  
[DC JOHNSON ASSOCIATES.PDF](#)

10. ORDINANCE 2022-10, League Background Checks

The City Commission will consider adopting an Ordinance to require background check for organizations utilizing City-owned facilities.

Documents:

[MEMO ORDINANCE 2022-10 BACKGROUND CHECKS.PDF](#)  
[ORDINANCE 2022-10 RECREATION BACKGROUND CHECKS.PDF](#)

11. Pilot Services Agreement – Kayaks And Paddleboards

The City Commission will consider approving the Pilot Services Agreement with Rent.Fun for Kayaks and Paddleboard Rentals.

Documents:

[RENT.FUN COMMISSION AGENDA.PDF](#)  
[RENT.FUN PILOT AGREEMENT.PDF](#)

12. ORDINANCE 2022-11 Amending Chapter 16, Pension & Retirement – General Employees' Pension Plan – First Reading

The City Commission will consider adopting Ordinance 2022-11 to allow for the coordination of benefits between the 401(a) (defined contribution plan) and the City's General Employees' Pension Plan and Trust (defined benefit plan).

Documents:

[MEMO ORDINANCE 2022 11 401\(A\) CAP.PDF](#)  
[ORDINANCE 2022-11 401 CAP.PDF](#)

13. ORDINANCE 2022-07 Annexation – 2nd Reading And Public Hearing 15.98 Acres Of Land North Of State Road 60 East And East Of Evergreen Drive

Ordinance 2022-07 proposes the voluntary annexation of approximately 15.98 acres of land located north of State Road 60 East and east of Evergreen Drive, and contiguous to the incorporated City limits.

Documents:

[CC MEMO 2022-07 2ND R TRINITY BAPTIST ANNEXATION.PDF](#)  
[ORD 2022-07 2ND R TRINITY BAPTIST ANNEXATION.PDF](#)  
[UTILITY MAPS - ANNEXATION 2022-07.PDF](#)

14. ORDINANCE D2022-05 2nd Reading And Public Hearing - Future Land Use For 29.94 Acres Of Land South Of Old Scenic Highway And East Of Scenic Highway North  
Story Family Limited Partnership, LLC., owner, requests approval of City Commission to amend the Future Land Use Map of the Comprehensive Plan on the above-mentioned parcel of land totaling approximately 29.94 acres.

Documents:

[CC MEMO D2022-05 2ND STORY FAMILY CPA .PDF](#)  
[ORD D2022-05 2ND R STORY FAMILY CPA SMALL SCALE.PDF](#)

15. ORDINANCE D2022-08 2nd Reading And Public Hearing - Zoning For 29.94 Acres Of Land South Of Old Scenic Highway And East Of Scenic Highway North  
Story Family Limited Partnership, LLC., owner, requests approval of City Commission to amend the Zoning Map on the above-mentioned parcel of land totaling approximately 29.94 acres.

Documents:

[CC MEMO D2022-08 2ND R STORY FAMILY ZONING 4.6.22.PDF](#)  
[ORD D2022-08 2ND R STORY FAMILY ZONING AMENDMENT.PDF](#)

16. Special Event Application - Leashes For Change October 1, 2022  
Approval of this Special Event Application will allow the Oscars Cause organization to sponsor a Leashes for Change Community Pet and Music Fest on October 1, 2022.

Documents:

[MEMO LEASHES FOR CHANGE OSCARS CAUSE 2022.PDF](#)  
[OSCARS CAUSE LEASHES OF CHANGE EVENT PERMIT APPLICATION 2022.PDF](#)  
[NEW OCT EVENT LAKE WAILES SET UP DIAGRAM.PDF](#)

17. Olmsted Day In The Park – Lake Wales Heritage Inc Special Event Permit Application  
Approval of this Special Event Application will allow the Lake Wales Heritage organization to sponsor an Olmsted Day at the Park on April 30, 2022.

Documents:

[MEMO OLMSTED DAY IN THE PARK 2022.PDF](#)  
[SPECIAL EVENT PERMIT OLMSTED DAY 2022.PDF](#)

18. Board Appointments - Recreation Commission  
Appointment to fill a vacancy on the Recreation Commission

Documents:

19. CITY COMMISSION AND MAYOR COMMENTS

20. ADJOURN

**(The full staff memo will be incorporated into the official record)**

Minutes of the City Commissioner Workshop meetings can be obtained from the office of the City Clerk. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the office of the City Clerk no later than 5:00 p.m. on the day prior to the meeting.