

CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA  
April 6, 2022  
6:00 p.m.

Municipal Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. PROCLAMATIONS AND AWARDS
  - 5.I. PROCLAMATION - Water Conservation Month

Documents:

[2022\\_PROCLAMATION\\_WATER CONSERVATION MONTH.PDF](#)

6. COMMENTS AND PETITIONS

**Public participation from residents, taxpayers, business owners, and utility customers is encouraged. The City Commission welcomes information that would assist them in considering agenda items, City business, and otherwise fulfilling the City's mission to make Lake Wales "a bit better or more beautiful" for its citizens.**

**Anyone wishing to speak should give their name, state if they are a resident, taxpayer, business owner, or utility customer and they will have 5 minutes.**

**Courtesy and respect is the hallmark. Speakers are expected to address the Commission and not audience members, and not engage in back and forth discussions that can deteriorate into argument, debate and accusations.**

**Questions about subject matter are best directed to city staff during normal business hours**

7. CITY CLERK

- 7.I. Report Of Election Results

The Unofficial Results Of The City Of Lake Wales April 6, 2021  
Municipal Election

Documents:

[UNOFFICIAL ELECTION RESULTS 2022.PDF](#)

7.II. Board Appointments - Recreation Commission  
Appointment to fill a vacancy on the Recreation Commission

Documents:

[MEMO-BOARD APPOINTMENTS RECREATION.PDF](#)  
[KERI HUNT BOARD APPLICATION FORM.PDF](#)

8. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

8.I. Minutes - December 10, 2021, March 1, 9, 15, 2022  
Commission Work Session [DECEMBER 10, 2021](#)

Commission Meeting minutes [MARCH 1, 2022](#)

Commission Work Session Minutes [MARCH 9, 2022](#)

Commission Meeting minutes [MARCH 15, 2022](#)

8.II. Special Event Application - Leashes For Change October 1, 2022  
Approval of this Special Event Application will allow the Oscars Cause organization to sponsor a Leashes for Change Community Pet and Music Fest on October 1, 2022.

Documents:

[MEMO LEASHES FOR CHANGE OSCARS CAUSE 2022.PDF](#)  
[OSCARS CAUSE LEASHES OF CHANGE EVENT PERMIT APPLICATION 2022.PDF](#)  
[NEW OCT EVENT LAKE WAILES SET UP DIAGRAM.PDF](#)

8.III. Olmsted Day In The Park – Lake Wales Heritage Inc Special Event Permit Application  
Approval of this Special Event Application will allow the Lake Wales Heritage organization to sponsor an Olmsted Day at the Park on April 30, 2022.

Documents:

[MEMO OLMSTED DAY IN THE PARK 2022.PDF](#)  
[SPECIAL EVENT PERMIT OLMSTED DAY 2022.PDF](#)

8.IV. Award Of Bid #22-501 Force Main Extension With Septic To Sewer Conversion

Award of Bid #22-501 to Cobb Site Development in the amount of \$2,933,232.94 for the construction of the forcemain extension with a septic to sewer conversion component.

Documents:

[AGENDA MEMO-AWARD OF BID .PDF](#)  
[BID SUBMITTALS.PDF](#)

[MASTER AGREEMENT-BID22-501REV2.PDF](#)  
[MEMO TO AWARD.PDF](#)

8.V. Award Of Bid #22-503 Northwest Water Main Extension

Award of Bid #22-503 to MG Underground in the amount of \$2,188,072.00 for the construction of the water main extension and approve construction phase services to be performed by CHA for \$54,079.00.

Documents:

[AGENDA MEMO-AWARD OF BID .PDF](#)  
[BID TABULATION 22-503.PDF](#)  
[CHA SCOPE 22-503.PDF](#)  
[ITB 22-503 RECOMMENDATION LETTER.PDF](#)  
[MASTER AGREEMENT-BID22-503.PDF](#)

8.VI. Pilot Services Agreement – Kayaks And Paddleboards

The City Commission will consider approving the Pilot Services Agreement with Rent.Fun for Kayaks and Paddleboard Rentals.

Documents:

[RENT.FUN COMMISSION AGENDA.PDF](#)  
[RENT.FUN PILOT AGREEMENT.PDF](#)

8.VII. Purchase Authorization-Asphalt Paving Systems (APS), Inc

The City Commission will consider authorizing staff to expend funds for a street resurfacing project.

Documents:

[MEMO PURCHASE AUTHORIZATION-ASPHALT PAVING SYSTEMS, INC.](#)  
[PIGGYBACK AGREEMENT.PDF](#)  
[PIGGYBACK AGREEMENT - SUMTER.PDF](#)  
[RS PROP 570A --IN -- LAKE WALES FY22 - MILL OVERLAY - JA WILT - 109K.XLS.PDF](#)  
[SUMTER CO. RFP032-0-2021\( COMPLETED BID PACKAGE\) BID DATE 9.27.20.PDF](#)  
[SUMTER COUNTY AGREEMENT.PDF](#)  
[FY21 22 - CRYSTAL AVENUE ROAD DIET V02.09.22.PDF](#)  
[RS PROP 578 --IN -- LAKE WALES FY22 - IRR - CRYSTAL AVE - 149K.XLS.XLSX.PDF](#)

8.VIII. Watershed Management Structure Survey

Kimley Horne and Associates is preparing a Watershed Management Plan that will address problematic areas of flooding and water quality. As a part of this plan, approximately 100 structures have been identified for which survey information is needed. Staff recommends the Commission approve expending funds to Cypress Land Surveys for \$28,750.00

Documents:

[AGENDA MEMO-CYPRESSLANDSURVEYS-WATERSHEDMANAGEMENTPLAN.PDF](#)  
[CYPRESS LAND SURVEYS.PDF](#)  
[DC JOHNSON ASSOCIATES.PDF](#)

8.IX. Wastewater Manhole Rehabilitation

Staff recommends the City Commission approve expending funds to Engineered Sprayed Solutions, LLC for \$74,744.00 to epoxy coat fifteen manholes using the polyurethane coating method.

Documents:

[AGENDA MEMO MANHOLE REHAB 2022.PDF](#)  
[2022 MANHOLE REHAB QUOTE.PDF](#)

8.X. Wastewater Lift Station Rehabilitation: Stations 1, 6, & 24

Staff recommends the City Commission approve expenditures for \$89,995.00 to Engineered Sprayed Solutions, LLC for the rehabilitation of 3 lift stations.

Documents:

[AGENDA MEMO LIFT STATIONREHAB 2022.PDF](#)  
[2022 LIFT STATION REHAB QUOTE.PDF](#)

9. OLD BUSINESS

9.I. ORDINANCE 2022-08 2nd Reading And Public Hearing, Establishment Of A Tree Advisory Board

The Lake Wales City Commission will consider adopting Ordinance 2022-08 after 2<sup>nd</sup> Reading and Public Hearing, creating the Lake Wales Tree Advisory Board.

Documents:

[AGENDA MEMO - ORDINANCE 2022-08 LAKE WALES TREE ADVISORY BOARD.PDF](#)  
[ORD 2022-08-TREE ADVISORY BOARD.PDF](#)

9.II. ORDINANCE 2022-07 Annexation – 2nd Reading And Public Hearing 15.98 Acres Of Land North Of State Road 60 East And East Of Evergreen Drive

Ordinance 2022-07 proposes the voluntary annexation of approximately 15.98 acres of land located north of State Road 60 East and east of Evergreen Drive, and contiguous to the incorporated City limits.

Documents:

[CC MEMO 2022-07 2ND R TRINITY BAPTIST ANNEXATION.PDF](#)  
[ORD 2022-07 2ND R TRINITY BAPTIST ANNEXATION.PDF](#)  
[UTILITY MAPS - ANNEXATION 2022-07.PDF](#)

9.III. ORDINANCE D2022-05 2nd Reading And Public Hearing - Future Land Use For 29.94 Acres Of Land South Of Old Scenic Highway And East Of Scenic Highway North Story Family Limited Partnership, LLC., owner, requests approval of City Commission to amend the Future Land Use Map of the Comprehensive Plan on the above-mentioned parcel of land totaling

approximately 29.94 acres.

Documents:

[CC MEMO D2022-05 2ND STORY FAMILY CPA .PDF](#)  
[ORD D2022-05 2ND R STORY FAMILY CPA SMALL SCALE.PDF](#)

- 9.IV. ORDINANCE D2022-08 2nd Reading And Public Hearing - Zoning For 29.94 Acres Of Land South Of Old Scenic Highway And East Of Scenic Highway North  
Story Family Limited Partnership, LLC., owner, requests approval of City Commission to amend the Zoning Map on the above-mentioned parcel of land totaling approximately 29.94 acres.

Documents:

[ORD D2022-08 2ND R STORY FAMILY ZONING AMENDMENT.PDF](#)  
[CC MEMO D2022-08 2ND R STORY FAMILY ZONING 4.6.22.PDF](#)

## 10. NEW BUSINESS

- 10.I. ORDINANCE 2022-10, 1st Reading - League Background Checks

The City Commission will consider adopting an Ordinance to require background check for organizations utilizing City-owned facilities.

Documents:

[MEMO ORDINANCE 2022-10 BACKGROUND CHECKS.PDF](#)  
[ORDINANCE 2022-10 RECREATION BACKGROUND CHECKS.PDF](#)

- 10.II. ORDINANCE 2022-11 Amending Chapter 16, Pension & Retirement – General Employees' Pension Plans – First Reading

The City Commission will consider adopting Ordinance 2022-11 to allow for the coordination of benefits between the 401(a) (defined contribution plan) and the City's defined benefit plans.

Documents:

[MEMO ORDINANCE 2022.11 14 15 401\(A\) CAP.PDF](#)  
[ORDINANCE 2022-11 401 CAP GENERAL EMPLOYEES.PDF](#)

- 10.III. ORDINANCE 2022-14 Amending Chapter 16, Pension & Retirement – Lake Wales Municipal Firefighter's Pension Plans – First Reading

The City Commission will consider adopting Ordinance 2022-14 to allow for the coordination of benefits between the 401(a) (defined contribution plan) and the City's defined benefit plans.

Documents:

[MEMO ORDINANCE 2022.11 14 15 401\(A\) CAP.PDF](#)  
[ORDINANCE 2022-14 401 CAP FD.PDF](#)

- 10.IV. ORDINANCE 2022-15 Amending Chapter 16, Pension & Retirement – Lake Wales Police Officers' Pension Plans – First Reading

The City Commission will consider adopting Ordinances 2022-11, 14 & 15 to allow for the coordination of benefits between the 401(a) (defined contribution plan) and the City's defined benefit plans.

Documents:

[MEMO ORDINANCE 2022.11 14 15 401\(A\) CAP.PDF](#)  
[ORDINANCE 2022-15 401 CAP PD.PDF](#)

- 10.V. Resolution 2022-06, Highway Maintenance Agreement With The Florida Department Of Transportation.

The City Commission will consider approving Resolution 2022-06, to continue the highway maintenance for certain State Road Rights of Ways with the Florida Department of Transportation for an additional three (3) year period for an annual compensation of \$27,931.22.

Documents:

[MEMO RESOLUTION 2022-06 HIGHWAY 60 MAINTENANCE AGREEMENT.PDF](#)  
[RESOLUTION 2022-06 APPROVAL OF MOA WITH FDOT.PDF](#)  
[PROPOSED BED36 CITY OF LAKE WALES MOA AGREEMENT.PDF](#)

- 10.VI. RESOLUTION 2022-08 - Support For The 1st Street Streetscape

Resolution 2022-08 Supports the 1st Street Streetscape to show community backing of the project as staff pursue grant opportunities.

Documents:

[AGENDA MEMO - RESOLUTION 22-08 1ST STREET STREETSCAPE SUPPORT.PDF](#)  
[RESOLUTION 2022-08 1ST STREET STREETSCAPE SUPPORT.PDF](#)

- 10.VII. RESOLUTION 2022-09 - Support For The Northwest Sidewalk And Street Tree Improvements Project

Resolution 2022-09 Supports the Northwest Sidewalk and Street Tree Improvements to show community backing of the project as staff pursue grant opportunities.

Documents:

[AGENDA MEMO - RESOLUTION 22-09 NORTHWEST SIDEWALK AND STREET TREE IMPROVEMENTS SUPPORT.PDF](#)  
[RESOLUTION 2022-09 NORTHWEST SIDEWALK AND STREET TREE IMPROVEMENTS SUPPORT.PDF](#)

11. CITY ATTORNEY

12. CITY MANAGER

13. CITY COMMISSION COMMENTS

13.I. Commission Meeting Calendar

Documents:

[COMMISSION MEETING CALENDAR, APR-2022.PDF](#)

14. MAYOR COMMENTS

15. ADJOURNMENT

**(The staff memos are not incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.