

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
April 20, 2021
6:00 p.m.**

**Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

Everyone is welcome to attend virtually.

Virtual public meetings will continue to be broadcast live, locally, on Comcast channel 6 and on the City's web site. A link to the live stream can be found in the left-most menu of the City's home page and is labeled "Live Meeting Stream".

The direct link is: http://lakewales.granicus.com/player/camera/3?publish_id=2

**Members of the public may register to attend at
<https://www.lakewalesfl.gov/Register>**

Public Comments will be accepted at

www.lakewalesfl.gov/comments

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. PROCLAMATIONS AND AWARDS
 - 5.I. Award Presentation Heart-Of-Florida Section, Florida Chapter, American Planning Association
Stefanie Von Paleske-Bush, AICP, MLS, Awards Committee Chair for the local chapter of the American Planning Association will present an award to the City.
 - 5.II. Proclamation - Arbor Day

Documents:

[ARBOR DAY PROCLAMATION.PDF](#)
6. PRESENTATION/REPORT
 - 6.I. Presentation - Lake Wales Heritage
 - 6.II. COVID-19 Update
7. COMMENTS AND PETITIONS
Public participation is encouraged. If you wish to address the Commission, members of the public may register to attend at

[HTTPS://WWW.LAKEWALESFL.GOV/834/VIRTUAL-PUBLIC-MEETING-REGISTRATION](https://www.lakewalesfl.gov/834/virtual-public-meeting-registration)

Anyone wishing to speak should give their name, state if they are a resident, taxpayer, business owner, or utility customer and they will have 5 minutes. Utility customers should only speak on matters concerning those utilities.

Public Comments will be accepted at [WWW.LAKEWALESFL.GOV/COMMENTS](http://www.lakewalesfl.gov/comments) Submitted comments will be read into the record.

8. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

8.I. Minutes - February 16, 2021 & February 24, 2021

The Commission Meeting Minutes of [FEBRUARY 16, 2021](#)

The Commission Workshop Minutes of [FEBRUARY 24, 2021](#)

8.II. Canvassing Board Minutes

Canvassing Board Meeting Minutes

- [APRIL 6, 2021 5PM](#)
- [APRIL 6, 2021 8PM](#)
- [APRIL 8, 2021](#)
- [APRIL 13, 2021](#)

8.III. Lease Agreement With Mears Motor Leasing/The Bancorp

Staff is requesting Commission approval to lease-purchase five (5) vehicles for various City departments through the City's master lease agreement with Mears Motor Leasing/The Bancorp and classify various vehicles/equipment as surplus for future disposal.

Documents:

[VEHICLE LEASE MEMO 2021.PDF](#)
[LEASE SCHEDULES.PDF](#)
[DISPOSAL SCHEDULE 2021.PDF](#)

8.IV. Master Agreement For Professional Planning Services RFQ 21-482 – Lake Wales Planning Services

The Planning Division solicited Requests for Qualifications to obtain on-contract professional planning consulting services on an as-needed basis.

Documents:

[CC MEMO - PLANNING SERVICES RFQ 21-482.PDF](#)
[RFQ 21-482 CONSULTING AGREEMENT DOVER KOHL.PDF](#)
[RFQ 21-482 CONSULTING AGREEMENT PENNONI.PDF](#)
[RFQ 21-482 CONSULTING AGREEMENT PLUSURBIA.PDF](#)
[RFQ 21-482 CONSULTING AGREEMENT SANDME.PDF](#)
[RFQ 21-482 CONSULTING AGREEMENT VHB.PDF](#)
[RFQ 21-482 PLANNING SERVICES FINAL RANKING SHEET.PDF](#)
[RFQ 21-482 PLANNING SERVICES.PDF](#)

8.V. Northwest Water Main Extension

This project will consist of extending a 12” water main from Water Treatment Plant #1(WTP#1) located on Market Street and Sessoms Ave to connect to Washington Avenue in the northwest section of town.

Documents:

[AGENDA MEMO-NW WATERMAIN EXTENSION.PDF](#)
[SCOPE - 167006 LW NW WM EXTENSION040121.PDF](#)

8.VI. Watershed Management Plan

Kimley Horne and Associates Engineering services will be preparing a Watershed Management Plan that will address problematic areas of flooding and water quality.

Documents:

[AGENDA MEMO-KIMLEY HORNE-WATERSHEDMANAGEMENTPLAN.PDF](#)
[CITY OF LAKE WALES WATERSHED MANAGEMENT PLAN.PDF](#)

9. OLD BUSINESS

10. NEW BUSINESS

10.I. Polk Regional Water Cooperative Implementation Agreement

The City has to decide what level of participation it will take in the next phase of the Southeast Wellfield Project being designed for the Polk Regional Water Cooperative.

Documents:

[AGENDA MEMO-PRWC IMPLEMENTATION AGREEMENT.PDF](#)
[SOUTHEAST WELLFIELD IMPLEMENTATION AGREEMENT 4-16-21](#)
[FINAL.PDF](#)
[SOUTHEAST WELLFIELD IMPLEMENTATION AGREEMENT - EXHIBIT](#)
[A.PDF](#)

10.II. Alternative Water Source Study

Hoyle Tanner will be preparing an Alternative Water Source study to be used by staff and the commission to determine the best alternative for continued growth of the City.

Documents:

[AGENDA MEMO-HOYLETANNER AWS STUDY.PDF](#)
[HOYLE TANNERAWSSTUDY.PDF](#)

10.III. Appointment To Lake Wales Charter School Board – Marcus Kirby

Mayor Fultz wants to appoint Marcus Kirby to the Lake Wales Charter School Board

Documents:

[AGENDA ITEM APPOINTMENT LAKE WALES CHARTER SCHOOLS.PDF](#)
[MARCUS KIRBY BIOGRAPHY.PDF](#)
[MAYORAL APPOINTMENTS.PDF](#)

11. CITY ATTORNEY

12. CITY MANAGER

12.I. Tracking Report

Documents:

[TRACKING.PDF](#)

12.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING 04-15-2021.PDF](#)

12.III. Commission Meeting Calendar

Documents:

[COMMISSION MEETING CALENDAR, APR-2021.PDF](#)

13. CITY COMMISSION COMMENTS

14. MAYOR COMMENTS

15. ADJOURNMENT

(The staff memos are not incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.