

**CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA  
May 5, 2020  
6:00 p.m.**

This meeting will be conducted via teleconference

**Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.**

The City of Lake Wales will hold all virtual public meetings using the GoToMeeting Web/Teleconference service. This will allow Commissioners and City staff to attend public meetings remotely. Virtual public meetings will continue to be broadcast live, locally, on Comcast channel 6 and on the City's web site. A link to the live stream can be found in the left-most menu of the City's home page and is labeled "Live Meeting Stream".

The direct link is: [http://lakewales.granicus.com/player/camera/3?publish\\_id=2](http://lakewales.granicus.com/player/camera/3?publish_id=2)

Members of the public may register to attend at  
<https://www.lakewalesfl.gov/834/Virtual-Public-Meeting-Registration>

Public Comments will be accepted at

[www.lakewalesfl.gov/comments](http://www.lakewalesfl.gov/comments)

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. PROCLAMATIONS AND AWARDS
  - 5.I. PROCLAMATION - Safe Boating Week May 16-22, 2020

Documents:

[2019-NSAFEBOATINGWEEK-PROCLAMATION.PDF](#)

6. CITY CLERK
  - 6.I. OATH OF OFFICE: Terrye Howell
  - 6.II. OATH OF OFFICE: Robin Gibson
7. Roll Call
8. PRESENTATION/REPORT
  - 8.I. COVID-19 Update  
Joe Jenkins, Fire Chief and Emergency Operations Director, will give an update on the

current emergency

9. COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you wish to address the Commission, members of the public may register to attend at

[HTTPS://WWW.LAKEWALESFL.GOV/834/VIRTUAL-PUBLIC-MEETING-REGISTRATION](https://www.lakewalesfl.gov/834/virtual-public-meeting-registration)

Anyone wishing to speak should give their name, state that they are a resident or non-resident and they will have 5 minutes.

Public Comments will be accepted at [WWW.LAKEWALESFL.GOV/COMMENTS](http://www.lakewalesfl.gov/comments) Submitted comments will be read into the record.

10. Minutes - April 2, 2020 And April 8, 2020

The minutes of the Special City Commission meeting on [APRIL 2, 2020](#) and the City Commission Meeting on [APRIL 8, 2020](#)

11. OLD BUSINESS

12. NEW BUSINESS

12.I. Ordinance D2020-01 – Text Amendment To The Land Use Element Of The Comprehensive Plan – Adoption Hearing

The Florida Department of Economic Opportunity has completed its review of the proposed amendment to the Comprehensive Plan and has no objections. Ordinance D2020-01, approved by City Commission upon first reading in February, is now ready for adoption. The amendment will create a Mixed-Use policy to accommodate unified mixed use development on large pieces of property.

Documents:

[CC MEMO COMP PLAN TEXT AMENDMENT ORD D2020-01 2ND READING.PDF](#)  
[ORDINANCE D2020-01MIXED USE TEXT AMENDMENT.PDF](#)  
[DEO LETTER 3.17.20.PDF](#)

12.II. RESOLUTION 2020-15 Extending The Declared State Of Emergency

Resolution 2020-15 declares a State of Emergency for Lake Wales in response to concerns related to COVID-19. This will be in effect from May 5, 2020 until June 2, 2020.

Documents:

[MEMO RESOLUTION 2020-15.PDF](#)  
[RESOLUTION 2020-15 STATE OF LOCAL EMERGENCY - COVID-19.PDF](#)

12.III. Appointment Of Deputy Mayor

12.IV. Appointment Of A Representative To The Housing Authority  
The current representative is Commissioner Howell

13. CITY ATTORNEY

14. CITY MANAGER

14.I. Tracking Report

Documents:

[TRACKING.PDF](#)

14.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING-4-30-2020.PDF](#)

14.III. City Commission Meeting Calendar

Documents:

[COMMISSION MEETING CALENDAR, MAY-2020.PDF](#)

15. CITY COMMISSION COMMENTS

16. MAYOR COMMENTS

17. ADJOURNMENT

**(The staff memos are not incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

## NATIONAL SAFE BOATING WEEK PROCLAMATION

For nearly 90 million Americans, boating continues to be a popular recreational activity. From coast to coast, and everywhere in between, people are taking to the water and enjoying time together boating, sailing, paddling, and fishing. During National Safe Boating Week, we want to bring special attention to this pastime and remind recreational boaters of a few tips to ensure that they and their loved ones are safe and responsible while exploring our nation's waterways.

Proper planning for a day of boating begins even before leaving the home. Getting a free vessel safety check and taking a safe boating course at the beginning of the boating season, filing a float plan with a trusted family member or friend, and checking the weather before boating are key steps to an enjoyable time boating. Every boater should wear a U.S. Coast Guard-approved life jacket at all times while boating. Drowning remains the number one cause of death for recreational boaters each year, and the majority of drowning victims in recreational boating accidents are not wearing a life jacket. Safe and responsible boating includes never operating a boat while under the influence of drugs or alcohol and knowing basic navigation rules.

Year-round, people continue to enjoy all that our nation's waterways have to offer through the joy of boating. National Safe Boating Week is observed to bring attention to important life-saving tips for recreational boaters so that they can have a safer, more fun experience out on the water.

**WHEREAS**, on average, 650 people die each year in boating-related accidents in the U.S.; approximately three-fourths of these are fatalities caused by drowning; and

**WHEREAS**, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors; and

**WHEREAS**, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

**WHEREAS**, today's life jackets are more comfortable, lightweight, and more wearable than styles of years past.

**THEREFORE**, I, Eugene Fultz, do hereby support the goals of the North American Safe Boating Campaign and proclaim May 18 – 24, 2019 as

## NATIONAL SAFE BOATING WEEK

and the start of the year-round effort to promote safe boating. I urge all those who boat to "Wear It!" and practice safe boating habits.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Official Seal of the City of Lake Wales, Polk County, Florida, to be affixed this 21<sup>st</sup> day of May 2019.

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Mayor/Commissioner

## MEMORANDUM

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April 15, 2020

**TO:** Honorable Mayor and City Commissioners

**VIA:** Kenneth Fields, City Manager

**FROM:** Kathy Bangley, Assistant City Manager – Planning and Economic Development

**RE:** Ordinance D2020-01 – Text amendment to the Land Use Element of the Comprehensive Plan – Adoption Hearing

### **SYNOPSIS**

The Florida Department of Economic Opportunity has completed its review of the proposed amendment to the Comprehensive Plan and has no objections. Ordinance D2020-01, approved by City Commission upon first reading in February, is now ready for adoption. The amendment will create a Mixed-Use policy to accommodate unified mixed use development on large pieces of property.

### **RECOMMENDATION**

Adoption of Ordinance D2020-01. A public hearing is required. Public notice requirements have been met.

### **BACKGROUND**

Staff has been working with a large landowner and their development team to establish a new land use category to facilitate large scale mixed-use development. In the coming months land use regulation amendments to support the new category will also be forthcoming.

The primary function of the Mixed Use (MU) category is to establish centers of master planned suburban/urban activity, in areas with a high level of public facility availability and intended to develop with a horizontal or vertical mix of residential and nonresidential uses, achieving internal trip capture and the development of a high quality environment for living, working, or visiting. The policy also lays out criteria required to develop under this category.

After first reading this ordinance will be transmitted to the Department of Economic Opportunity for review prior to coming back to Commission for Adoption.

### **FISCAL IMPACT**

This action has no direct fiscal impact.

### **OTHER OPTIONS**

Commission could choose not to approve the ordinance.

### **ATTACHMENTS**

Ordinance D2020-01  
DEO Letter 3.17.2020

**ORDINANCE D2020-01**  
(Comprehensive Plan text amendment to add Mixed Use)

**AN ORDINANCE OF THE CITY OF LAKE WALES, FLORIDA, AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN TO ESTABLISH A MIXED USE DESIGNATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT ENACTED** by the City Commission of the City of Lake Wales, Polk County, Florida:

**SECTION 1 Policy 2.18 Mixed Use (MU)**

The primary function of the Mixed Use (MU) category is to establish centers of master planned suburban/urban activity, in areas with a high level of public facility availability and intended to develop with a horizontal or vertical mix of residential and nonresidential uses, achieving internal trip capture and the development of a high quality environment for living, working, or visiting.

Location criteria: MUs shall

- Have frontage on an arterial
- Be a minimum of 500 acres
- Be served by City water and sewer services

Typical uses/density/intensity: Commercial, office, and light industrial uses mixed with suburban or urban residential uses and support uses such as recreational uses, schools, hospitals, and entertainment uses.

Range of potential density/intensity:

Maximum gross residential density is nine (9) units to the acre.

Maximum floor area ratio (FAR) is 1.0.

Development in areas designated with the Mixed Use (MU) category shall contain a percentage of at least three (3) of the following general categories of land uses (measured in acres district wide, not per development site or phase):

- Minimum ten (10) percent residential
- Minimum ten (10) percent Commercial/Professional
- Minimum ten (10) percent Light Industrial/Distribution
- Minimum five (5) percent Recreation/Open space; or
- Minimum three (3) percent Public Use

Development criteria:

The land development regulations shall include provisions applicable to the MU to ensure coherent and integrated development, avoid piecemeal development and inefficient transportation facilities, to protect natural resources, and to provide adequate green space and buffers.

The regulations shall implement the following development criteria:

Mixed use development shall require a Planned Development Project approval.

Pedestrian, bicycle, and vehicular connections among residential and nonresidential uses shall be required.

Developers shall provide for public transportation accessibility and facilities such as bus shelters.

Green space shall be provided in developments to provide for visual relief, public gathering places, and buffering where necessary.

Natural resources such as wetlands and ponds shall be protected and featured as integral components of developments for common open space and visual enhancement.

**SECTION 2** The applicability and effect of the Lake Wales Comprehensive Plan, as amended, shall be as provided by the Local Government Planning and Land Regulation Act, Section 163.3215, Florida Statutes, and this Development ordinance.

**SECTION 3** If any clause, section or provision of this ordinance or any fee imposed pursuant to this ordinance shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said ordinance or remaining fees shall be In full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

**SECTION 4** Certified copies of the enacting ordinance, the City of Lake Wales Comprehensive Plan and any amendment thereto, and the Lake Wales Code of Ordinances shall be located in the Office of the City Clerk of Lake Wales. The City Clerk shall also make copies available to the public for a reasonable publication charge.

**SECTION 5** This amendment shall not become effective until the state land planning agency or the Administrative Commission, respectively, issues a final order determining the amendment is in compliance.

**CERTIFIED AS TO PASSAGE** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor/Commissioner  
City of Lake Wales, Polk County, Florida

ATTEST:

\_\_\_\_\_  
City Clerk

**Ron DeSantis**  
GOVERNOR



**Ken Lawson**  
EXECUTIVE DIRECTOR

March 17, 2020

The Honorable Eugene Fultz  
Mayor, City of Lake Wales  
201 West Central Avenue  
Lake Wales, Florida 33853

Dear Mayor Fultz:

The Department of Economic Opportunity ("Department") has reviewed the proposed comprehensive plan amendment for the City of Lake Wales (Amendment No. 20-01ESR) received on March 6, 2020. The review was completed under the expedited state review process. We have no comment on the proposed amendment.

The City should act by choosing to adopt, adopt with changes, or not adopt the proposed amendment. For your assistance, we have enclosed the procedures for adoption and transmittal of the comprehensive plan amendment. In addition, the City is reminded that:

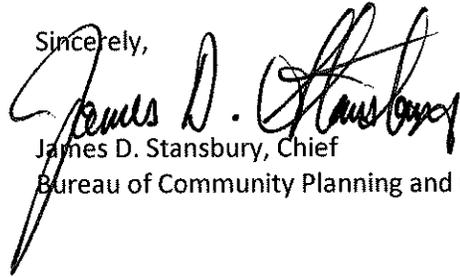
- Section 163.3184(3)(b), F.S., authorizes other reviewing agencies to provide comments directly to the City. **If the City receives reviewing agency comments and they are not resolved, these comments could form the basis for a challenge to the amendment after adoption.**
- **The second public hearing**, which shall be a hearing on whether to adopt one or more comprehensive plan amendments, **must be held within 180 days** of your receipt of agency comments or the amendment shall be **deemed withdrawn** unless extended by agreement with notice to the Department and any affected party that provided comment on the amendment pursuant to Section 163.3184(3)(c)1., F.S.
- **The adopted amendment must be rendered to the Department.** Under Section 163.3184(3)(c)2. and 4., F.S., the **amendment effective date** is 31 days after the Department notifies the City that the amendment package is complete or, if challenged, until it is found to be in compliance by the Department or the Administration Commission.

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399  
850.245.7105 | [www.FloridaJobs.org](http://www.FloridaJobs.org)  
[www.twitter.com/FLDEO](https://www.twitter.com/FLDEO) | [www.facebook.com/FLDEO](https://www.facebook.com/FLDEO)

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

If you have any questions concerning this review, please contact Scott Rogers, Planning Analyst, by telephone at (850) 717-8510 or by email at [scott.rogers@deo.myflorida.com](mailto:scott.rogers@deo.myflorida.com).

Sincerely,

A handwritten signature in black ink, appearing to read "James D. Stansbury". The signature is written in a cursive style with a large, sweeping initial "J".

James D. Stansbury, Chief  
Bureau of Community Planning and Growth

JDS/sr

Enclosure(s): Procedures for Adoption

cc: Kathey Bangley, Assistant City Manager, City of Lake Wales  
Patricia Steed, Executive Director, Central Florida Regional Planning Council

**SUBMITTAL OF ADOPTED COMPREHENSIVE PLAN AMENDMENTS  
FOR EXPEDITED STATE REVIEW**

Section 163.3184(3), Florida Statutes

**NUMBER OF COPIES TO BE SUBMITTED:** Please submit three complete copies of all comprehensive plan materials, of which one complete paper copy and two complete electronic copies on CD ROM in Portable Document Format (PDF) to the State Land Planning Agency and one copy to each entity below that provided timely comments to the local government: the appropriate Regional Planning Council; Water Management District; Department of Transportation; Department of Environmental Protection; Department of State; the appropriate county (municipal amendments only); the Florida Fish and Wildlife Conservation Commission and the Department of Agriculture and Consumer Services (county plan amendments only); and the Department of Education (amendments relating to public schools); and for certain local governments, the appropriate military installation and any other local government or governmental agency that has filed a written request.

**SUBMITTAL LETTER:** Please include the following information in the cover letter transmitting the adopted amendment:

\_\_\_\_\_ State Land Planning Agency identification number for adopted amendment package;

\_\_\_\_\_ Summary description of the adoption package, including any amendments proposed but not adopted;

\_\_\_\_\_ Identify if concurrency has been rescinded and indicate for which public facilities. (Transportation, schools, recreation and open space).

\_\_\_\_\_ Ordinance number and adoption date;

\_\_\_\_\_ Certification that the adopted amendment(s) has been submitted to all parties that provided timely comments to the local government;

\_\_\_\_\_ Name, title, address, telephone, FAX number and e-mail address of local government contact;

\_\_\_\_\_ Letter signed by the chief elected official or the person designated by the local government.

**ADOPTION AMENDMENT PACKAGE:** Please include the following information in the amendment package:

\_\_\_\_\_ In the case of text amendments, changes should be shown in strike-through/underline format.

\_\_\_\_\_ In the case of future land use map amendments, an adopted future land use map, **in color format**, clearly depicting the parcel, its future land use designation, and its adopted designation.

\_\_\_\_\_ A copy of any data and analyses the local government deems appropriate.

**Note:** If the local government is relying on previously submitted data and analysis, no additional data and analysis is required;

\_\_\_\_\_ Copy of the executed ordinance adopting the comprehensive plan amendment(s);

Suggested effective date language for the adoption ordinance for expedited review:

"The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If the amendment is timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance."

\_\_\_\_\_ List of additional changes made in the adopted amendment that the State Land Planning Agency did not previously review;

\_\_\_\_\_ List of findings of the local governing body, if any, that were not included in the ordinance and which provided the basis of the adoption or determination not to adopt the proposed amendment;

\_\_\_\_\_ Statement indicating the relationship of the additional changes not previously reviewed by the State Land Planning Agency in response to the comment letter from the State Land Planning Agency.

## **MEMORANDUM**

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**DATE:** April 28, 2020

**TO:** Honorable Mayor and City Commission

**VIA:** Kenneth Fields, City Manager

**FROM:** Jennifer Nanek, City Clerk

**REGARDING:** Resolution 2020-15 State of Emergency Declaration

**SYNOPSIS:** Resolution 2020-15 declares a State of Emergency for Lake Wales in response to concerns related to COVID-19. This will be in effect from May 5, 2020 until June 2, 2020.

### **RECOMMENDATION**

Staff recommends adoption of Resolution 2020-15 State of Emergency Declaration from May 5<sup>th</sup> 2020 – June 2<sup>nd</sup>, 2020.

### **BACKGROUND**

In response to the recent threat of COVID-19 Mayor Fultz issued a State of Emergency on March 13<sup>th</sup> for seven days and issued three more 7 day States of Emergency after that. The current State of Emergency which was approved by the City Commission on April 8<sup>th</sup> began April 10<sup>th</sup> will expire May 5<sup>th</sup>.

According to Chapter 9 in our Code of Ordinances, the City Commission must approve a State of Emergency to last 30 days.

### **OTHER OPTIONS**

Do not approve Resolution 2020-15.

### **FISCAL IMPACT**

There is no fiscal impact from the resolution itself. There will be some costs to the City as we respond to this threat. These costs are being tracked. A declared State of Emergency will allow the City to seek possible reimbursement for those costs.

### **ATTACHMENTS**

Resolution 2020-15.

**RESOLUTION 2020-15**

**EMERGENCY RESOLUTION BY THE CITY COMMISSION OF  
THE CITY OF LAKE WALES EXTENDING THE DECLARED A  
STATE OF EMERGENCY RELATING TO CORONAVIRUS  
DISEASE COVID-19**

**WHEREAS**, the World Health Organization previously declared COVID-19 a Public Health Emergency of International Concern; and

**WHEREAS**, on March 1, 2020 the Governor of the State of Florida issued Executive Order number 20-51 directing the Florida Department of Health to issue a Public Health Emergency; and

**WHEREAS**, on March 9, 2020 the Governor of the State of Florida issued Executive Order number 20-52 declaring that a state of emergency exists in the State of Florida; and

**WHEREAS**, the Polk County Board of County Commissioners declared a local state of emergency for Polk County on March 11, 2020; and

**WHEREAS**, the incorporated area of the City of Lake Wales is included in the emergency areas as declared by the Polk BOCC and the Governor of the State of Florida; and,

**WHEREAS**, COVID-19 constitutes a clear and present threat to the health and welfare of the People of the City of Lake Wales; and

**WHEREAS**, the City of Lake Wales is threatened by COVID-19 because of the apparent ability of the virus to spread rapidly among humans through respiratory droplets produced when an infected person coughs or sneezes; and

**WHEREAS**, Mayor Fultz of the City of Lake Wales originally declared a State of Emergency for the City of Lake Wales on March 13, 2020 and has extended it three times; and

**WHEREAS**, the City Commission approved Resolution 2020-11 declaring a State of Emergency at its meeting on April 8, 2020 to last until May 5<sup>th</sup>; and

**WHEREAS**, City of Lake Wales residents should follow the recommendations of the U.S. Centers for Disease Control and Prevention (“CDC”); and

**WHEREAS**, During the existence of the state of local emergency, the City Manager shall have the powers, duties and responsibilities enumerated in §9-2 of the Lake Wales Code of Ordinances; and

**WHEREAS**, During the existence of the state of local emergency, the City Manager may exercise the emergency management powers enumerated in §9-5 of the Lake Wales Code of Ordinances; and

**WHEREAS**, during the existence of the state of local emergency, the City Manager may impose by executive order those restrictions enumerated in §9-7(1) of the Lake Wales Code of Ordinances; and

**WHEREAS**, The enforcement of any provision, enactment or executive order related to emergency management shall be in accordance with the provisions of §9-9 of the Lake Wales Code of Ordinances.

**NOW, THEREFORE, IT IS RESOLVED** by the City Commission of the City of Lake Wales on this 8th day of April, 2020, that the above described COVID-19 situation continues to pose a serious threat to the life, health, property, welfare or public peace of the people of the City of Lake Wales and that **a state of local emergency** shall be, and is hereby declared extended with an effective date of May 5, 2020 at 12:01 a.m. until June 2, 2020 which may be extended by the City Commission as necessary within the legal incorporated boundaries of the City of Lake Wales, Polk County, Florida shall be embraced by the provisions of this emergency resolution;

**BE IT FURTHER RESOLVED** that the City Commission for the City of Lake Wales hereby exercises its statutory authority, and appoints the City Manager as its representative to implement and enforce the provisions of this declaration, and waives the procedures and formalities required by law of a municipal corporation, as authorized in Section 252.38(3)(a)(5), Florida Statutes and the City's home rule powers.

All public officials and employees of the City of Lake Wales are hereby directed to exercise the utmost diligence in discharge of duties required of them for the duration of the emergency and in the execution of emergency laws, regulations and directives, state and local.

All citizens are called upon and directed to comply with necessary emergency measures, to cooperate with public officials and civil emergency/disaster service forces in executing emergency operational plans and to obey and comply with the lawful directions of properly identified public officers.

Approved this 5<sup>th</sup> day of May, 2020.

CITY OF LAKE WALES

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Eugene L. Fultz, Mayor

ATTEST:

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Jennifer Nanek, City Clerk

# CITY OF LAKE WALES PROJECT TRACKING LIST 2019-2020

PROJECT NAME	BUDGET	COMMISSION APPROVAL	SCHEDULED COMPLETION	CURRENT STATUS	STATUS UPDATED
<b>AIRPORT</b>					
Corporate Hangars at the Airport				Staff is currently working with a private developer to construct four corporate hangars and anticipates bringing forth a ground lease for city commission consideration within the next 60 days.	04/28/20
<b>RECREATION</b>					
Recreation Master Plan				Staff plans to issue a formal Request for Qualifications in January for a firm to assess the recreational facility needs of the community.	4/28/2020
<b>UTILITIES SYSTEM</b>					
C Street Project Phase 3	\$2,240,443	tentative 6/5/2018	9/30/2019	Project Completed... waiting on Grant closeout	4/28/2020
SR 60 Western Expansion	\$ 5,380,349.00	12/6/2016	Phase 2 TBD	Phase 1 complete. Phase two will be completed when FDOT plans are approved for construction for the grade seperation. Pursuing easement with with Fence Outlet to complete project.	4/28/2020
SCADA Interconnect	\$ 275,000.00	TBD	TBD	Completion of the scada upgrades will coincide with the electrical upgrades associated with the new ground storage tank.	4/28/2020
Water High School Plant	\$ 1,300,000.00	5/7/2019	TBD	The construction of additional ground storage tank at WTP #3, about 50% complete.	4/28/2020
<b>Other items approved or discussed at Commission Meetings</b>					

Lake Wales Connected Plan				The preliminary SUE/survey/geotechnical work for Phase 1 (Park Ave) has been completed. A preliminary design meeting will be held by City/CRA staff, Dover Kohl, Chastain Skillman, and S&ME on Thursday 4/30/2020.	4/28/2020
YMCA Rehabilitation				Electrical systems have been repaired and/or replaced, HVAC systems repair and replacements are in progress and expected to be completed by 6/15, structural engineering assessments have been completed, miscellaneous minor repairs have been completed, City staff has disseminated a survey to gather input from YMCA members on what member priorities are in terms of amenity repairs/upgrades.	4/28/2020
Streets Resurfacing				Street resurfacing for FY20 is completed. Nearly 2 centerline miles of street were resurfaced, including: Tillman, Bullard, Florida, MLK (south of Central) and Sharp (South of Central).	4/28/2020
Library Statistics (Jan)				Total Circulation Books-by-Mail: 28,137 Total Circulation BookMobile: 7,514 Total In-house circulation 86,816 new borrowers: 389 attendance at programs: 7,017 users: 11,615 Counter: 50,892  Total Total Computer People	4/28/2020
<b>COMPLETED PROJECTS</b>					
Wastewater Plant Building Rehab	\$ 40,000.00	2/5/2019	6/30/2019	Project Completed	4/28/2020
Wastewater Plant Filter Replacement	\$ 68,200.00	2/5/2019	5/31/2019	Project completed	4/28/2020
Flexnet Upgrade	\$ 175,000.00	4/3/2018	5/31/2019	Project Completed	4/28/2020
Taxiway Alpha & Bravo Construction/Rehab	\$4.9 million	9/19/2018	11/30/19	Taxiway Bravo North and South are completed. Taxiway Alpha East is completed. A ribbon cutting was held January 14 2020.	4/28/2020

Purchase of YMCA		2/4/2020	12/17/2019	Purchase of YMCA –Contract for sale was approved January 2020. Lease and operating agreement approved in February 2020	4/28/2020
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SOCIAL MEDIA TRACKING REPORT			SINCE April 16, 2020 (Social media is now being archived)	
Name	Likes/Followers	Change	Top Posts	Comments
 Facebook	6,837	+114	Apr 20 :- Posted Press Release "Dover- Kohl work moving forward on Park Avenue Northwest section :- 20 likes, 1 comment, 2 shares, 158 engagements, 1,550 people reached	"I understand that the Lake Wales Historical Society was selling the engraved pavers on the sidewalk. Unfortunately, they discontinued that in 2015. I know quite a few people who are interested in buying a paver. Could that be offered again?"
			Apr 23 :- Posted pictures of Support Services Manager Drew Buckner removing a snake from the LW Public Library :- 46 likes , 3 comments , 344 engagements, 1,562 people reached	"Way to go Drew!" " I'm glad I do library by mail. Eek!" " Is the library open?"
			Apr 24 :- Shared post by Polk County Supervisor of Elections about signing up to vote by mail for all future elections: - 17 likes, 13 comments , 5 shares , 155 engagements, 1,537 people reached	"We have been voting by mail for years. This is especially helpful for elderly and handicapped voters." "Love vote by mail. Your signature has to match. Its safe, easy and less chance of fraud." "I could never honestly hand my vote over to the postal service and trust it would arrive and be counted. Voter I.D. Is also a must."
			Apr 25:- Shared information obtained from the Florida Department of Health webpage 2/25/2020 morning report : - 22 likes, 12 comments, 36 shares, 402 engagements, 3,006 people reached	"\$85 to be tested?" "For patients without insurance, the cost of the COVID-19 lab test is \$85 at any BayCare facility. Payment is not due at testing. BayCare is working with governmental agencies to secure funding for patients that are unable to pay for testing. For more information about financial assistance, e-mail or call (855) 233-1555."
 Twitter	1,700	+13	Top Tweet: Apr 14:- " Fields: @DoverKohl is continuing to work on Downtown. Looking for better ways to get public input for this" :- 2 likes , 1 reply , 392 impressions	

SOCIAL MEDIA TRACKING REPORT			SINCE April 16, 2020 (Social media is now being archived)	
Name	Likes/Followers	Change	Top Posts	Comments
(Commission meetings are Live tweeted)			Top Media Tweet: Apr 8 - : "Congrats to Robin Gibson who won re-election to a 3rd term yesterday with 63% of the vote. We had a turnout of 15% compared to 19% in 2019. Robin Gibson - 898 votes, 767 Vote-by-Mail, 131 on Election Day. Bob Wood - 522 votes (37%), 434 Vote-by-mail, 88 on Election Day" :- 1 like , 1 reply, 281 impressions	
			Top Mention: Apr 5:- by @HomeDepoGR " Associates like Teresa are the reason we are able to keep our stores open and serving our communities during this uncertain time #ThankYouRetailWorkers #OrangeFamily Cc: @CityofLakeWales @RepDarrenSoto @GovRonDeSantis @marcorubio @SenRickScott @AGAshleyMoody " :- 6 likes , 18 engagements	
 Instagram	1,012	+9	Apr 21 :- Posted a picture of road work being done on Florida Ave: - 18 likes	
			Apr 21 :- Posted a picture of road work being done on Tillman Ave : - 20 likes	
 LinkedIn	115	+1	Apr 28 - Posted a clip from the April 21 regular commssion meeting where Mayor Fultz spoke about the impotance of the 2020 Census :- 1 like, 8 views	
			Apr 29 - Posted a picture of the "Chat online" option Introduced For customers of Lake Wales Utilities ;- 18 impressions	

"We used the mail in ballot last election. Worked fine web site acknowledged receipt. Wt that time, we could not get to the polls. As long as there is not only mail in, go for it if you need it" " I believe the local elections were handled very well, with the public's safety & health as a primary concern at all polling locations." " NO"	
"So don't get tested unless you either have symptoms or know that you've been repeatedly exposed to a positive tested person you lived with. Don't go through the test just out of curiosity." "Debra Heddon your right. No need to test unless symptoms. don't listen to the one below us. Our Dr. Said the same thing." "Trump said nobody had to pay to be tested, the government would cover the cost"	

## CITY COMMISSION MEETING CALENDAR

[Regular City Commission meetings are held at 6:00 p.m. on the first and third Tuesday of each month in the Commission Chambers. Workshops & Special meetings to be scheduled accordingly. Meeting dates & times are subject to Change.]

### City Commission Meetings – May 2020

Tues, May 5, 2020	Regular	6:00 p.m.	Tele/video conference
Tuesday May 12, 2020	CRA	6:00 p.m.	Tele/video conference
Tues, May 19, 2020	Regular	6:00 p.m.	Tele/video conference
Thursday May 21, 2020	Budget Workshop	6:00 p.m.	Tele/video conference

### City Commission Meetings – June 2020

Tues, June 2, 2020	Regular	6:00 p.m.	TBD
Tues, June 9, 2020	CRA	6:00 p.m.	TBD
Tues, June 16, 2020	Regular	6:00 p.m.	TBD

### City Commission Meetings – July 2020

Tues, July 7, 2020	Regular	6:00 p.m.	TBD
Thursday July 9 <sup>th</sup> , 2020	Budget Workshop	6:00 p.m.	TBD
Tues, July 14, 2020	CRA	6:00 p.m.	TBD
Tues, July 21, 2020	Regular	6:00 p.m.	TBD

### City Commission Meetings – August 2020

Tues, August 4, 2020	Regular	6:00 p.m.	TBD
Tues, August 11, 2020	CRA	6:00 p.m.	TBD
Thurs, August 13, 2020	Budget Workshop	6:00 p.m.	TBD
Tues, August 19, 2020	Regular	6:00 p.m.	TBD

### City Commission Meetings - September 2020

(dates are varied due to budget hearing requirements)

Wed, September 9, 2020	Budget Hearing	6:00 p.m.	TBD
Tues September 15, 2020	CRA	6:00 p.m.	TBD
Tues, September 22, 2020	Budget Hearing	6:00 p.m.	TBD

For City Commission meeting information please contact Jennifer Nanek, City Clerk, 863-678-4182, ext. 270 or [jnanek@lakewalesfl.gov](mailto:jnanek@lakewalesfl.gov).

City Commission Agenda Packets for workshop and regular meetings are generally posted on the City's website by 12:00 p.m., the Friday before the scheduled meeting.

Minutes of City Commission meetings can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

[Appeals concerning decisions on issues requiring a public hearing:](#)

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

Approximate Seating Capacity:

- Commission Chamber **110**
- Employee Break Room **30**

- CM Conference Room [12](#)