

**LAKE WALES LIBRARY BOARD  
MINUTES FROM MEETING HELD ON  
WEDNESDAY, MAY 5, 2021 AT 4:00 PM  
LAKE WALES PUBLIC LIBRARY – SCHOENOFF MEETING ROOM**

Members in attendance: Allison Kapphan and Imelda Tice

Staff in attendance: Tina Peak, Jennifer D'hollander and Dorinda Mosby

~~~~~

The meeting was called to order by Allison Kapphan.

**Review of the Meeting Minutes for April 2021**

The minutes for the April 2021 meeting could not be approved as there wasn't a quorum present.

**Library Updates**

Kara Wiseman, Youth Services Librarian at the Lake Wales Public Library presented plans for the 2021 Summer Program for kids. There will be *make and take* kits handed out every week, the reading log will be replaced by Reading Bingo, and a community book scavenger hunt will comprise most of the activities.

Wiggles & Giggles, Pokeman Club and Teen Anime will resume, however pre-registration is required to participate. The Tampa Bay Rays organization has not announced their plans for offering Reading with the Ray summer incentive program. Once more information is available we will determine if the LW Public Library will participate.

Kara also reported that the Lake Wales Public Library will also be offering a sewing class for ages 9 through 11 daily, from June 21-24, 2:00-3:30pm. Seating capacity for this event will be six and registration will be required.

Tina went over the Lake Wales Public Library's City Budget for Fiscal Year 2021-2022. The completed budget proposal is due to the Finance Director on May 20<sup>th</sup>. The CIP and General Operating budget requires Library Board official approval at the September meeting. The City Commission will meet for final adoption of the city's FY'21'22 budget at the second meeting in September.

Tina reviewed the statistical reports for March 2021. Tina reported that the library is still seeing an increase in patrons visiting the library. Also, there is still an increase in patrons using the Intelligent Locker System.

Tina reported that the PCLC Bookmobile has resumed most stops with Lake Ashton and Florida Poly Technical University resuming in June. The stop to resume will be Sun Ray in August.

Tina reviewed the Florida Legislative bill that was adopted in April regarding local Covid19 safety ordinances. Governor Ron DeSantis signed the bill and accelerated order to go into effect May 3. The legislature and Governor DeSantis' actions have removed any local emergency ordinances, including the City of Lake Wales' Face Covering ordinance. Tina is looking into PCLC policy regarding patron limit for bookmobile.

Tina reported that groups/meetings are starting to meet again at the library this Friday. The two knitting groups and the genealogy group have been contacted to invite them to begin meeting on their regularly scheduled times.

Tina went over the "Lake Wales Library Association's Wish List" that has been approved for their 2021-2022 fiscal year. They approved over \$15,000 in sponsorships, programs and services for the Lake Wales Public Library.

Tina reported there is opening in Youth Services at the Lake Wales Public Library for a Teen Specialist. There have been over 40 applicants to date, two of which are in-house. There are some strong applicants, some with teaching/education experience. Hopefully there will be an update by the June meeting.

### **Museum Update**

Jennifer reported that the Lake Wales History Museum 'Friends of the Lake Wales Museum' approved funding a financial stipend for the museum to hire two interns for the summer. Two people have been hired. They will work a total of 240 hours over 8 weeks. One begins on Tuesday, May 11 and the other at the end of the month. The 'Friends of the Lake Wales Museum' is also researching funding a new roof for the Stuart House.

Jennifer also reported that Emmanuel George had finished his African American Archives interviews and research and she and Bart will begin compiling the information for an exhibit.

Jennifer reports that the museum received three state grants and they have applied for two Polk Co. Tourism Development grants. The grant for the Stuart House was not funded by in the FY'21'22 Florida State budget.

Jennifer reported that event planning for the 2021-2022 year is underway. Book club, film club and summer programs have been emailed to all board members.

### **Other Business**

Tina will contact the City Clerk, Jennifer Nanek to access the mandatory training video all appointed boards must watch on the Florida Government in the Sunshine Law. With the City Clerk's approval, each board member may watch the DVD from home. If the video must be viewed as a group the Library Board can watch it together at an upcoming meeting. The training is required annually.

Tina reported that the two new commissioners were sworn in at last night's commission meeting. Commissioners now must attend all meeting in person. Virtual meeting attendance is no longer available.

The next meeting of the Lake Wales Library Board is scheduled for Wednesday, June 2, 2021 at 4 pm in the Schoenoff Meeting Room at the Lake Wales Public Library. If you are unable to attend this meeting, please email [library@lakewalesfl.gov](mailto:library@lakewalesfl.gov).

There was no further business. The meeting was adjourned by Allison Kapphan.

Submitted by

---

Allison Kapphan, Chairman

---

Dorinda Mosby, Library Assistant