

City Commission Work Session

Meeting Minutes

July 28, 2021

(DRAFT)

7/28/2021 - Minutes

1. CALL TO ORDER & ROLL CALL

Commissioners Present: Terrye Howell, Daniel Williams, Mayor Eugene Fultz, Robin Gibson

Staff Present: James Slaton, City Manager; Jennifer Nanek, City Clerk; Albert Galloway, Jr., City Attorney

Mayor Fultz called the meeting to order at 2:15p.m.

2. City Manager Comments

James Slaton, City Manager, said that the new Citrus Connection route requested by the Commission from Bartow to Lake Wales will begin on Monday. Also the Central Avenue Route going past Polk State College began earlier today.

Mr. Slaton reported on a productive meeting with an affordable home developer that is buying property in the Northwest area to build homes. He said the Florida Development Corporation has contracts on 6 other properties. So the private market is coming in and that's positive.

Mr. Slaton said a Resolution for an application for SRF funding for the Stormwater master plan will be on the agenda next Tuesday.

Mr. Slaton said that the first 8 body cameras began to be used on Monday.

3. Discussion - Comments And Petitions

James Slaton, City Manager, reviewed the history behind the resolution passed last year concerning comments and petitions and invited discussion on changes. A draft of changes composed by Deputy Mayor Gibson is attached for review.

Commissioner Howell asked about the back and forth part. Is that public or commission. Deputy Mayor Gibson said its both. Commissioner Howell said if a person can't ever come to City Administration Building why can't they come to the Commission and ask their question. Mayor Fultz said they could ask but will be directed to staff for answers. Deputy Mayor Gibson said some questions are loaded and they nor staff are prepared. Commissioner Howell said sometimes there are need to know questions. She shared some potential questions. Deputy Mayor Gibson said that person should call City Staff. We need comments to help us do our job.

Commissioner Williams said they don't understand these restrictions citizens feel they should get an answer and not be avoided. If a citizen asks then they can be directed to the City Manager. Deputy Mayor Gibson agreed with this idea. The Mayor is usually good about directing people to an appropriate staff

member. Commissioner Howell said she doesn't want citizens to feel they can't come and ask a question even if they don't know an answer. She said she likes the draft the Deputy Mayor wrote as it is more friendly. Deputy Mayor Gibson said it helps inform those attending what is supposed to happen at that point in the meeting to head off some challenges and arguments. He has heard comments from Citizens that our meetings have deteriorated. Commissioner Williams suggested we get reports on whether or not citizens get answers. Mr. Slaton said we will always get back to citizens with prepared researched answers. Deputy Mayor Robin Gibson said we need to hear legitimate concerns and have a chance to respond.

Commissioner Williams said the Commission could hear the answers publicly at the next meeting. Deputy Mayor Gibson agreed that a report would help the Commission and demonstrate to the public that we are responsive. Mr. Slaton said that we can do this. Some answers can be answered quickly but others take time.

There was Commission consensus to modify the wording to Comments and Petitions.

Albert Galloway, Jr., City Attorney, recommended updating the Resolution to reflect that it is now Comments and Petitions. The Commission consented.

Commissioner Howell asked if we can require them to say if they are a resident or non resident. Mr. Galloway explained that what is worded in our resolution is appropriate and reviewed the appropriate state statute. The Commission can request that information and this has been approved by the courts.

4. Discussion - Vacancy Commission Seat 4 District 27

Albert Galloway, Jr., City Attorney, stated that if the seat isn't filled within 30 days then the Commission should call for a special election. Deputy Mayor Robin Gibson said he would prefer an appointment of almost anyone than call for a special election.

5. Approval Of Contract For Law Enforcement Services: Lake Wales Housing Authority

[Begin Agenda Memo]

Synopsis: Commissioners will consider approving a contract with the Lake Wales Housing Authority to continue providing supplemental law enforcement services at the Grove and Sunrise Park public housing complexes.

RECOMMENDATION

It is recommended that the City Commission:

1. Authorize the Mayor to execute a Contract for Services with the Lake Wales Housing Authority for Fiscal Year 2021-2022.

BACKGROUND

Since 2011/2012 the CRA Board of Commissioners have approved funding a law enforcement officer position to provide supplemental law enforcement services toward designated CRA areas and the Lake Wales Housing Authority, Grove Manor Complex.

In an effort to continue providing these supplemental law enforcement services to the Lake Wales Housing Authority, Grove Manor and Sunrise Park Complex residents, the Lake Wales Police Department seeks approval to enter into a new contract for FY2021/2022. This contract for supplemental law enforcement services provides for a monthly payment due the City in the amount of \$3,033.00 from the Housing Authority.

The Lake Wales Housing Authority Board approved the contract for services during their last meeting, held on July 21, 2021.

[End Agenda Memo]

James Slaton, City Manager, reviewed this item.

Deputy Mayor Robin Gibson asked where the money comes from. Mr. Slaton explained that they pay us. Chief Velasquez said that the cost of this officer is shared by the Housing Authority and the CRA.

Deputy Mayor Gibson expressed concern about the cost coming from the CRA. Police Services should come from the general fund. Everyone should get the same protection no matter where they live. Chief Velasquez said the job is important no matter where the funds come from. Building these relationships are important. Mr. Slaton said this position and cost was approved by the CRA last year. They could move that cost to the general fund as he thinks that officer position is important. Commissioner Williams said he has seen the benefits of that position and agreed he was doing good service. Commissioner Howell said she was glad that this was explained to the two new folks on the board.

6. ORDINANCE D2021-08 Zoning Designation – WH Corp 1st Reading And Public Hearing

[Begin Agenda Memo]

SYNOPSIS: Winter Haven Corp, owner, requests approval of City Commission to amend the Zoning Map to assign PDMU – Planned Development Mixed Use – to the above-mentioned parcels totaling, 1,841+- acres of land.

RECOMMENDATION

Approval at first reading, and adoption at second reading, following a public hearing, to assign the following zoning designation, as recommended by the Planning and Zoning Board at a regular meeting on June 22, 2021: Current Zoning: None Proposed: Zoning: PDMU – Planned Development Mixed Use

BACKGROUND Staff has been working with this large landowner and their development team to establish a zoning category, which would facilitate large-scale, unified mixed-use development. The Future Land Use designation of MU – Mixed Use was assigned to the property in May of 2020, after a recommendation from the Planning Board.

The next step is to assign the zoning to the Winter Haven Corp property. The City Commission assigns zoning designations by ordinances upon a recommendation from the Planning & Zoning Board.

OTHER OPTIONS Decline to re-assign the land use and zoning of these parcels.

FISCAL IMPACT Zoning assignment would enable the development of this property and the potential increase in property value.

[End Agenda Memo]

Mark Bennett, Development Services Director, reviewed this item.

7. Master Development Plan - Winter Haven Corporation - Public Hearing

[Begin Agenda Memo]

SYNOPSIS:

Winter Haven Corporation, owner, requests approval of City Commission for a Master Development Plan (MDP) for the above-mentioned parcels totaling, 1,841+- acres of land, as recommended by the Planning and Zoning Board on June 22, 2021.

RECOMMENDATION Approval of City Commission of the Master Development Plan, with the attached conditions of approval, as recommended by the Planning and Zoning Board on June 22, 2021.

BACKGROUND

The 1,841.5 acres owned by Winter Haven Corporation have been under common ownership for 60 years. The owners are committed to the execution of a high-quality, large-scale development that respects the history and character of Lake Wales. The site was annexed into the City of Lake Wales in 1995. In 2020, the City adopted a new Future Land Use designation of Mixed Use, including an amendment to the City's Land Development Code that created a Planned Development Mixed Use zoning district as an implementation measure of the Comprehensive Plan. Later in 2020, the City's Future Land Use Map was amended to place the Mixed-Use future land use on the Winter Haven Corp property.

Utilizing master planned development encourages the preservation of open space and protection of environmentally sensitive areas, by clustering development activities. This form of development also prioritizes pedestrian and vehicular connectivity, promoting the creation of pedestrian connectivity throughout the entire site. Trail systems become an important community asset that creates recreational opportunities and provides a safer alternative to vehicular movement throughout the community.

Cohesive design and development of a roadway network also promotes a strong sense of place and enables the master developer to establish a roadway network hierarchy to guide vehicular traffic thoughtfully through the development, allowing for the prioritization of the pedestrian in areas where that is more appropriate. Developing large tracts of land in a cohesive manner promotes the location of community uses, such as schools, libraries, public services, and places of worship. Communities are thoughtfully planned, so these community needs are located in a manner that highlights their importance and function in the community.

Development Details:

1. Project acreage is 1841.5 +/-.
2. The site lies within flood zones X, A, and AE, Flood Insurance Rate Map (firm) panel 12105C0535H, 12105C0555H, 12105C0545H and 12105C00565H, Polk County and incorporated areas.
3. Current Future Land Use designation is Mixed Use.
4. Development Table is listed below:

The Commercial/Office/Public Facilities uses may include public and private educational facilities.

Land Uses	Dwelling Units	Square Feet
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Residential

Single Family Detached 2,800

Single Family Attached (paired villas) 550

Townhomes 950

Multifamily 1,800

Non-Residential Commercial 400,000

Office 125,000

Assisted Living / Public Facilities 200,000

Total 6,100 725,000

Areas Area Code Gross Density

Multifamily 1 MF1 20 du/net acre

Multifamily 2 MF2 20 du/net acre

Office Commercial 1 OC1 16 du/net acre

Office Commercial 2 OC2 16 du/net acre

Residential/Institutional RI1 8 du/net acre

Residential/Institutional RI2 8 du/net acre

Single Family 1 SF 1 4 du/net acre

Single Family 2 SF 2 4 du/net acre

Single Family 3 SF 3 6 du/net acre

Single Family 4 SF 4 4 du/net acre

Single Family 5 SF 5 4 du/net acre

Single Family 6 SF 6 4 du/net acre

Single Family 7 SF 7 4 du/net acre

Single Family 8 SF 8 4 du/net acre

5. Permitted uses shall be consistent with the PDMU (Planned Development Mixed Use) District and Master Development Plan standards, as set forth in section 23-450, Uses Permitted, of the City of Lake Wales Code of Ordinances requiring permitted uses be included as identified below, and on the approved site plan.

6. A vertical mix of land uses shall be permitted in Office/Commercial areas.

7. Required Master Development Plan open space is 20% (368 acres). The project provides 43% open space (796 acres). The open space consists of wetlands, natural areas, perimeter buffers, common open space, linear parks, amenity centers and recreational areas. Common open space (green areas) may also be located within individual development parcels but not on individual lots. At a minimum, the open space includes 10% of usable open space (184.15 acres) which includes trails, recreational amenity centers, unprogrammed recreation areas and accessible lakes.

8. The proposed gross residential density is 3.3 du/ac.

9. The maximum allowed floor area ratio is 0.35.

10. The sizes and specific location of the community parks will be determined through the approval of final plats and accompanying construction plans. Recreational amenities shall be provided in accordance with

Section 23-450.5 through 23-450.7 of the Lake Wales Code of Ordinances.

11. Park, recreational and municipal uses shall be allowed in all Development Areas.

12. Existing agricultural uses shall be permitted to continue on the property. Dimensional Criteria:

13. The Master Development Plan dimensional criteria shall be as shown below.

Type Minimum Lot Width Minimum Lot Size Min. Setbacks Principal Buildings (FT) Maximum Building Height

Front Side Rear

Residential

Single Family 40' to 60' 4,000 20' 5' 15' 35'

Single Family 61' and over 6,100 25' 10' 20' 35'

Townhome 60' 2,000 20' 10' (20' between buildings) 15' 35'

Villas 20' 3,000 20' 10' (20' between buildings) 15' 35'

Multi-Family N/A N/A 25' 25' 25' 65' / 5 stories

Non-Residential Commercial N/A N/A 25' 20' 25' 35'

Office N/A N/A 25' 20' 25' 65'

Institutional N/A N/A 25' 20' 25' 45'

Public Infrastructure

14. Screening and buffering will be provided in accordance with Section 23-450.5 through 23-450.7 of the City of Lake Wales Code of Ordinances.

15. The provision of off-site water and sewer, and reclaimed water improvements are subject to the approval of the Utilities Director.

16. The provision of on-site water and sewer, and reclaimed water improvements are subject to the approval of the Utilities Director.

17. All utilities shall be placed below ground except where connecting to existing aboveground utilities.

18. The construction and location of any proposed wetland/other surface water impacts and mitigation plan shall be reviewed and permitted through the Southwest Florida Water Management District. Wetland buffers shall be an average of 25 feet wide. Transportation

19. An interconnected system of linear parks and trails shall be provided throughout the community. Trails may be provided within road rights-of-way. The main trail along the project boulevard will be a minimum of 8 foot wide and with a 5 foot sidewalk provided on the opposite side of the boulevard.

20. Sidewalks on local and collector streets shall be installed in accordance with Section 23-450.5 through 23-450.7 of the City of Lake Wales Code of Ordinances.

21. Internal roadway alignments are conceptual. Specific location of rights-of-way will be determined through the approval of preliminary site plans and accompanying construction plans.

22. Streets are anticipated to be public (city owned), however, the Developer reserves the right to provide private streets, gated or ungated, for individual neighborhoods. Unimpeded travel by the public shall be allowed on the boulevard shown on the plan.

23. Site access points are conceptual and will be finalized with preliminary plat.

24. All project external access points on Polk County roads shall be subject to Polk County requirements.
General:

25. The Developer shall track the number of dwelling units and commercial, retail, office, civic, educational square feet, as identified on the MDP Plan. Said tracking shall be provided with each preliminary site plan and final construction plan application or final plat. Tracking shall also be provided relative to the total project trip thresholds. Specific Planned Development Criteria

26. Specific design features within the development will meet the criteria required in Section 23-450, Master Development Plan Regulation criteria. Specific design features may include at a minimum but are not limited to:

a. Additional usable open space in the form of accessible lakes, programmed recreation amenity centers, pedestrian friendly trail systems and unprogrammed recreation areas.

b. Variety of building façades with unique architectural features.

c. Streets shall be designed predominantly in a curvilinear fashion.

d. Require the installation of street trees.

e. Require a pedestrian friendly trail system traversing the development – with connections to recreational amenities and sidewalk system throughout the development.

f. Require walkable neighborhoods with pedestrian connections to recreational amenities, institutional uses and non-residential services. Require internal street connections to allow access to commercial services to residents.

g. Provide two identifiable community centers with programmed recreational amenities within short walking distance to the majority of homes.

h. Provide additional unprogrammed recreation areas within short walking distance to the majority of homes. These may include pocket parks.

i. Project shall provide a range of housing choices including multifamily, townhomes, villas and a minimum of three (3) single family detached lot sizes. The project design shall also disperse the housing products throughout the development to provide visual interest in both design and architectural features and to avoid monotony.

27. Landscape features a. Street Trees - The project shall provide 1 tree per lot (typical 60 ft separation).

b. Perimeter landscape buffers abutting property line – The project shall provide an average of a 20 ft with small to medium trees every 40 ft (25 ft to 35 ft in height at maturity) with a 6' tall hedge, wall, or 80% opaque fence

c. Perimeter landscape buffers abutting rights of way. The project shall provide an average of a 20 ft buffer with small to medium trees every 40 ft (25 ft to 35 ft in height at maturity).

28. Fences and/or privacy walls, a maximum of 6 ft in height, may be constructed along the perimeter.

29. The project shall retain, to the greatest extent possible and where appropriate, natural features on the external perimeter boundary for use in landscape buffers and to limit the external exposure to the development. Where those features exist, they may be deemed to meet the landscape buffer requirement.

30. Monotony Control – a. Houses shall be required to have sufficient difference in both front elevation and color schemes. b. Front yard setbacks on non-curvilinear streets must vary by a minimum of 2 feet. c. Development pods of varying lot widths shall be dispersed throughout the development to avoid a repetitive pattern.

FISCAL IMPACT

Approval of the Master Development Plan would enable the development of this property and the potential increase in property value. Specifically, estimating a conservative median taxable value of \$100,000 per unit, it could potentially result in over \$610 million in taxable value, and generate \$4 million in ad valorem taxes. This does not include potential revenue generated for non-residential uses.

*Adjusted values for potential homesteaded properties have not been factored into this estimate.

[End Agenda Memo]

Mark Bennett, Development Services Director, reviewed this item.

Commissioner Howell asked what the difference is between a PDMU and a MU? Mr. Bennett explained that MU is more general and a PDMU is more scrutiny and more about Land Development. Commissioner Howell asked where this development will go. Mr. Bennett said off 27 and Thompson Nursery Road.

Deputy Mayor Robin Gibson asked if it is close to the CRA. Mr. Bennett said there is some distance. Deputy Mayor Gibson asked about adding this area to the CRA. Mr. Slaton said we are looking into this but first the CRA needs to be extended to 2045. After that then this will be looked into.

Commissioner Williams asked about doing zoning on the same agenda as an annexation. This looks bad to the public. Mr. Slaton said the zoning is done after the 2nd reading. Deputy Mayor Gibson said it appears to be railroaded. Commissioner Williams said he knows the Commission discusses this and staff does what they should but waiting another meeting would give the public peace of mind. Mr. Slaton said this became a question this time lets see if it becomes an issue in the future and we can reexamine this.

Commissioner Howell said sometimes a citizen hears it last night but these public hearings are advertised correct? Mr. Bennett reviewed the different steps of notices and hearings including the planning board. Commissioner Williams said if there are growing pains then we should do what we can to make it easier.

Albert Galloway, Jr. City Attorney, said we need to respect property owner's rights as well.

Deputy Mayor Gibson said we need to communicate what we are doing about urban sprawl and enhance the community. He was concerned about the additional septic tanks. Mr. Bennett said a recent rule change regarding connections will reduce urban sprawl. There was a discussion about the benefits of higher density developments.

8. Ordinance D2021-05 Future Land Use Map Amendment – 2nd Reading And Public Hearing

[Begin Agenda Memo]

SYNOPSIS: Ordinance D2021-05 proposes a comprehensive Future Land Use Map Amendment to reassign certain residential Future Land Use designations based on the recently adopted EAR-Based

Comprehensive Plan Amendments.

RECOMMENDATION

Staff recommends adoption after second reading of Ordinance D2021-05 following a public hearing.

The Planning and Zoning Board made a recommendation of approval at a regular April 27, 2021 meeting.

BACKGROUND

At a March 2, 2021 Commission Meeting, the City adopted the 2040 City of Lake Wales Comprehensive Plan (Comp Plan). The Comp Plan includes elements, such as Future Land Use, which guide the future development of the City and present a future vision.

Included in the Comp Plan amendments was an adjustment in our maximum residential densities per land use category:

- Mixed-Use development in the RAC Regional Activity Center increase from 6 units per acre, to 12.
- Multi-family and mixed commercial/residential use of in the DD Downtown District increased from 12 units per acre, to 25.
- Residential uses in the NAC Neighborhood Activity Center increased from 6 units per acre, to 12.

Residential uses in the RO Residential Office district increased from 6 units per acre, to 12.

- LDR Low Density Residential increased from 3 units per acre, to 5.
- MDR Medium Density Residential increased from 6 units per acre, to 12
- HDR High Density Residential increased from 12 units per acre, to 25.

These policy changes were suggested by staff to restore the residential densities that were included in the City's original 1991 Comprehensive Plan. Additionally, these density increases will have the effect of reducing urban sprawl by promoting high-density development in urban areas.

In order to ensure smart growth, staff has adjusted some land use categories assigned to properties in order to better reflect the densities which are most appropriate for the site– an exercise Staff refers to as “right-sizing the map”.

OTHER OPTIONS

Decline to amend the Future Land Use Map.

FISCAL IMPACT

None

[End Agenda memo]

Mark Bennett, Development Services Director, reviewed this item.

9. ORDINANCE D2021-07 Zoning Designation – 0 3rd St. N, 2nd Reading And Public Hearing

[Begin Agenda Memo]

SYNOPSIS: HAB Holdings LLC, owner of parcel 273002909610005030, and Development Services Staff, on behalf of the City of Lake Wales, owner of parcel 273002909610005010, request approval by City Commission to amend the Zoning Map, and the Future Land Use Map of the Comprehensive Plan on two parcels.

RECOMMENDATION

Adoption at second reading, following a public hearing, to re-assign the following zoning and land use designations on two parcels, as recommended by the Planning and Zoning Board at a regular meeting on May 25, 2021:

Current Zoning: Recreation Current Land Use: Public

Proposed: Zoning: R-1C Proposed Land Use: LDR

BACKGROUND

HAB Holdings LLC, owner of parcel 273002909610005030, acquired the subject property from the City's CRA in 2015 through a surplus property sale. The property was purchased with the Recreation and Public designations already in place. The property owner has now petitioned to re-assign those designations so that the property may be marketable for residential development.

The second subject property was not sold and is retained by the City. It was once thought it may become a public park someday, but this was never planned. City staff would also like to re-assign the designations on this property, consistent with the HAB Holdings property. The lake property just east of Alta Vista will remain Recreation/Public.

A Future Land Use Designation of LDR – Low Density Residential, and a Zoning designation of R-1C is compatible with the surrounding area and will complement the built environment.

CODE REFERENCES AND REVIEW CRITERIA

The City Commission assigns future Land Use and zoning designations by ordinances upon a recommendation from the Planning & Zoning Board. The adopted ordinance is transmitted to the state's Department of Economic Opportunity (DEO) for review. The DEO reviews the designations as appropriate with reference to the City's Comprehensive Plan.

OTHER OPTIONS

Decline to re-assign the land use and zoning of these parcels.

FISCAL IMPACT

Re-assignment would enable the development of this property and the potential increase in property value. Specifically, estimating an average of \$175,000 in taxable value per unit, and assuming 7 dwelling units based on maximum density, it could potentially result in over \$1.2 million in taxable value, and generate \$8,326 in ad valorem taxes.

*Adjusted values for potential homesteaded properties have not been factored into this estimate.

[End Agenda Memo]

Mark Bennett, Development Services Director, reviewed this item.

10. Ordinance D2021-06 Future Land Use Designation – 0 3rd St. N 2nd Reading And Public Hearing

[Begin Agenda Memo]

SYNOPSIS: HAB Holdings LLC, owner of parcel 273002909610005030, and Development Services Staff, on behalf of the City of Lake Wales, owner of parcel 273002909610005010, request approval by City Commission to amend the Zoning Map, and the Future Land Use Map of the Comprehensive Plan on two parcels.

RECOMMENDATION

Adoption at second reading, following a public hearing, to re-assign the following zoning and land use designations on two parcels, as recommended by the Planning and Zoning Board at a regular meeting on May 25, 2021:

Current Zoning: Recreation Current Land Use: Public

Proposed: Zoning: R-1C Proposed Land Use: LDR

BACKGROUND

HAB Holdings LLC, owner of parcel 273002909610005030, acquired the subject property from the City's CRA in 2015 through a surplus property sale. The property was purchased with the Recreation and Public designations already in place. The property owner has now petitioned to re-assign those designations so that the property may be marketable for residential development.

The second subject property was not sold and is retained by the City. It was once thought it may become a public park someday, but this was never planned. City staff would also like to re-assign the designations on this property, consistent with the HAB Holdings property. The lake property just east of Alta Vista will remain Recreation/Public.

A Future Land Use Designation of LDR – Low Density Residential, and a Zoning designation of R-1C is compatible with the surrounding area and will complement the built environment.

CODE REFERENCES AND REVIEW CRITERIA

The City Commission assigns future Land Use and zoning designations by ordinances upon a recommendation from the Planning & Zoning Board. The adopted ordinance is transmitted to the state's Department of Economic Opportunity (DEO) for review. The DEO reviews the designations as appropriate with reference to the City's Comprehensive Plan.

OTHER OPTIONS

Decline to re-assign the land use and zoning of these parcels.

FISCAL IMPACT

Re-assignment would enable the development of this property and the potential increase in property value. Specifically, estimating an average of \$175,000 in taxable value per unit, and assuming 7 dwelling units based on maximum density, it could potentially result in over \$1.2 million in taxable value, and generate \$8,326 in ad valorem taxes.

*Adjusted values for potential homesteaded properties have not been factored into this estimate.

[End Agenda Memo]

Mark Bennett, Development Services Director, reviewed this item.

11. Memorandum Of Understanding – Senior Connect Center

[Begin Agenda Memo]

SYNOPSIS: The proposed Memorandum of Understanding between the City of Lake Wales Public Library and the Senior Connect Center will provide a location for Medicare eligible individuals to receive counseling on their insurance options.

RECOMMENDATION

Staff recommends that the City Commission approves the execution of the Memorandum of Understanding with Senior Connect Center and authorize the City Manager to sign the Memorandum of Understanding.

BACKGROUND

The Florida Department of Elder Affairs (Elder Affairs), through the SHINE program, trains and certifies a network of Medicare and health benefit counselors, mostly volunteers who provide information, counseling and assistance regarding health insurance and health benefit options. These services are free of charge or obligation and provided to elders and their families. Regional SHINE programs, operated under contract through the state's eleven Area Agencies on Aging, supervise and support local SHINE counselors.

The Senior Connect Center is Polk County's Area Agency on Aging. They are seeking community partners to provide services to residents through the SHINE program.

They are requesting that the City of Lake Wales and the Lake Wales Public Library become a local partner, providing space for counseling services to be conducted.

OTHER OPTIONS

Not approve the agreement.

[End Agenda Item]

James Slaton, City Manager, reviewed this item.

12. Board Appointments - Airport Authority

[Begin Agenda Memo]

SYNOPSIS: Appointments to fill vacancies on the Airport Authority

RECOMMENDATION

Staff recommends that the Mayor and Commission make the following appointments and reappointments as deemed appropriate.

1. Appoint Fred Halde to the Airport Authority to a new term to expire July 1, 2024
2. Appoint AJ Goin to the Airport Authority to a new term to expire July 1, 2024

BACKGROUND

On July 1st many terms on the various boards, Commissions and Authorities are expiring. Here are those applying for appointment or reappointment to new terms.

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

Airport Authority (City Code Sec. 2-41) – The board consists of seven (7) voting members and one (1) non-voting member who is a City Commissioner. At least two (2) voting members must be qualified electors of the City. The remaining members chosen may be persons owning property located within the City of Lake Wales or persons having a business tax receipt issued by the City of Lake Wales, are airport tenants, or have general aviation experience. (3-year term) The non-voting City Commission member serves for the duration of his or her term as City Commissioner, unless such Commissioner desires to serve a shorter period of time. In such event, the Lake Wales City Commission shall appoint another city commissioner to serve in the same manner.

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 3 Vacancies due to expiring terms

Current Members: John Lodge, non-resident 10/03/12--07/01/21, P+1

Herb Gillis, non-resident, 07/01/21--07/01/24, P+1

Clarke Gerard, non-resident chair 06/05/18--07/01/19, P

Charles N. Clegg, resident 07/19/16--07/01/19, 1

Rudy Engholm, resident 11/17/20--07/01/21, P

Phillip Weikert, non-resident 11/17/20--07/01/23, 1

Barbara Pelisek, non-resident 07/01/20--07/01/22, P+2

Commissioner Curtis Gibson, non-voting member 05/07/19 - 05/04/21,

The Airport Authority has recommended Fred Halde and AJ Goin for Appointment

Applying for appointment: Fred Halde, resident, for a term expiring on 7/1/2024.

AJ Goin, non-resident, for a term expiring on 7/1/2024

OPTIONS

Do not appoint those that have applied.

FISCAL IMPACT

None. These are volunteer boards.

[End Agenda Item]

Jennifer Nanek, City Clerk, reviewed this item and said that an appointment for the Planning and Zoning

board will be on the agenda Tuesday as well.

13. CITY COMMISSION AND MAYOR COMMENTS

14. ADJOURN

The meeting was adjourned at 3:20 p.m.

Mayor

ATTEST:

City Clerk