

**AIRPORT AUTHORITY
REGULAR MEETING MINUTES
February 2, 2020**

2/3/2020 - Minutes

1. ROLL CALL

Present: Chuck Clegg, Robert Ohlinger, Clarke Gerard - Chair, John Lodge, Herb Gillis

Ex-Officio Member: Commissioner Curtis Gibson

Staff Present: Amanda Raabe, Airport Manager; Jennifer Nanek, City Clerk

2. Approval Of Minutes

Herb Gillis made a motion to approve the minutes of January 6, 2020. The motion was seconded and unanimously approved.

3. COMMUNICATIONS AND PETITIONS

4. Airport Updates

Ms. Raabe said she had no construction updates. A question was asked about the Master Plan. Ms. Raabe said they hadn't started that yet. That is in the works.

Ms. Raabe said that the 33 acres behind the campground has been surveyed. We are waiting for that to come back and the environmental study to be done before we can clear it out.

Mr. Clegg asked about the briefing he gets when he flies that taxiway Charlie is closed. He recommended that it be eliminated. Ms. Raabe can do that.

The chair asked about a campground update. Ms. Raabe said that the area needs to new zoning and permitting. A question was asked the area will be cleared. Ms. Raabe said yes once the tenants are moved out at the end of the month. Mr. Clegg asked if some have been cleared out. Ms. Raabe said yes that many have been moved out.

Mr. John Lodge asked for a status update on the proposed minimum standards for the Airport. Ms. Raabe said she send the draft to Hoyle Tanner and Associates, our engineers, for review and comment. She just received that back last week and is going through the comments. She hopes to have a new draft to circulate next week. It has to be approved by Commission.

5. AIRPORT ACTIVITIES MONTHLY REPORT

Amanda Raabe reviewed the report which is attached to these minutes.

Ms. Raabe reported that the corporate hangars have come to a halt as George O'Neill isn't pursuing that right now. The Skydivers have been approved to build their hangar which will start soon. This will be a ground lease for the City. They will have maintenance done there. Then she would like to see if SEMCO can redesign the current building. Use of the FBO building was discussed.

John Lodge noted that he saw in the paper about grants from FAA to Winter Haven for private hangars. Ms. Raabe said she will look into this.

Ms. Raabe said that there are no special events coming right now.

6. CHAIR

6.I. User Group Meetings

Ms. Raabe said the next user group meeting is February 19, 2020 at 5:30pm. The Skydivers will do a presentation on the patterns they use and the way they land. The PPGs will do a presentation as well. John Lodge asked who would be there from the FAA. Ms. Raabe said Robert Jex would be there.

7. BOARD MEMBER UPDATES

Commissioner Curtis Gibson said he received the letter from Travis Burns regarding the campground and is sharing with the Commission. He encouraged the members to come to Commission meeting and speak to this issue. This was discussed.

8. ADJOURNMENT

The meeting was adjourned. Next meeting is March 2, 2020.

Chair

ATTEST:

City Clerk