

# City Commission Minutes

May 3, 2022

(APPROVED)

5/3/2022 - Minutes

1. INVOCATION

Rev. Walter Nelson gave the invocation

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

Mayor Fultz called the meeting to order at approximately 6:00 p.m. after the invocation and pledge of allegiance.

4. ROLL CALL

**Commission Members Present:** Terrye Howell, Jack Hilligoss, Deputy Mayor Robin Gibson, Daniel Williams, Mayor Eugene Fultz

**Staff Present:** James Slaton, City Manager; Jennifer Nanek, City Clerk; Albert C. Galloway, Jr., City Attorney

5. OLD BUSINESS

6. CITY CLERK

6.I. Plaque Award - Eugene Fultz

Jennifer Nanek, City Clerk, presented a plaque to outgoing Mayor Eugene Fultz recognizing his service to Lake Wales.

6.II. OATH OF OFFICE: Daniel Krueger

Daniel Krueger was sworn in as Commissioner for Set 4 District 27.

6.III. OATH OF OFFICE: Jack Hilligoss

Jack Hilligoss was sworn in as Mayor for Seat 1, at-large.

7. ROLL CALL

Mayor Jack Hilligoss called the meeting to order.

**Commission Members Present:** Terrye Howell, Mayor Jack Hilligoss, Robin Gibson, Daniel Williams, Danny Krueger

**Staff Present:** James Slaton, City Manager; Jennifer Nanek, City Clerk; Albert C. Galloway, Jr., City Attorney

## 8. COMMENTS AND PETITIONS

Ivory Wilson, Jr., resident and property owner, asked about CRA boundaries. He would like the boundaries to include M.L. King and Stuart Avenue.

## 9. CONSENT AGENDA

Commissioner Howell made a motion to approve the Consent Agenda. Commissioner Gibson seconded the motion.

By voice vote:

Commissioner Howell "YES"

Commissioner Gibson "YES"

Commissioner Krueger "YES"

Commissioner Williams "YES"

Mayor Hilligoss "YES"

motion passed 5-0.

9.I. Minutes - April 19, 2022; April 13, 2022; April 27, 2022 Canvassing Board Minutes

9.II. Purchase And Installation Of An Isolation Valve From Rangeline

[Begin Agenda memo]

**SYNOPSIS:** The City Commission will consider approving the purchase and installation of one insertion valve to be installed at Water Treatment Plant #3 (WTP#3).

**STAFF RECOMMENDATION** It is recommended that the City Commission consider taking the following action: 1. Approve the purchase and installation of one insertion valve for \$33,400.00 from Rangeline.

**BACKGROUND** The City maintains and operates six water treatment plants. It becomes necessary from time to time to perform maintenance at these plants. In order for this maintenance to occur, the plant has to be isolated from the rest of the system. Currently there is no way for this to happen when necessary maintenance is required. The remedy is to have an isolation valve installed so that fast and efficient maintenance can be performed. Staff contacted three vendors for pricing, with Rangeline having the lowest price of \$33,400 for the purchase and installation of a 16" isolation valve. Staff is recommending the City Commission approve the expenditure of \$33,400 for the purchase and installation of a 16" isolation valve for WTP#3.

**OPTIONS** The purchase and installation could be delayed, but staff would still have the issue of isolating the water plant for required maintenance.

**FISCAL IMPACT** \$150,000.00 was placed in the FY 21'22 operations budget for any repairs related to the water treatment plant operations and maintenance.

[End Agenda Memo]

9.III. Retirement Reimbursement Correction

[Begin Agenda Memo]

**SYNOPSIS:** The City Commission will consider approval of a corrected retirement reimbursement plan for the Police Chief.

**RECOMMENDATION** It is recommended that the City Commission approve the recommended corrected retirement reimbursement plan for the Police Chief.

**BACKGROUND** On April 19, 2022 the City Commission approved a Pension Retirement Reimbursement Payment Plan for the Police and Fire Chiefs. After a final review by the City's Actuarial firm, it has been determined that the preliminary date provided to City staff by the Police Officers' Pension Board Plan Administrator was incorrect.

Below is a summary based on the final review and audit of the Police Chief's credited service, salary, contributions and how total Credited Service Years are applied to the cap calculation.

The date the \$75,000 cap was actually reached pursuant to the Police Officer's Pension Board Policy was 6/18/2016 and not 1/01/2019 as initially indicated by the Police Officer's Pension Board administrator.

The cost to reimburse the Police Chief for the time period beginning 6/18/2016 and ending 12/31/2018 is \$37,368.00.

Staff is recommending a three-year reimbursement plan which will increase the amount previously approved by \$12,344.78 annually. The Fire Chief's retirement reimbursement information was audited and found to be correct.

**OTHER OPTION** Decline to reimburse employee.

**FISCAL IMPACT** The cost for FY 21'22, 22'23 and 23'24 is an additional \$12,344.78 annually.

[End Agenda memo]

10. NEW BUSINESS

10.I. RESOLUTION 2022-07 – Support Of A Lighted Intersection For Lake Ashton On Thompson Nursery Road

[Begin Agenda Memo]

**SUBJECT:** Resolution 2022-07 – Support of a Lighted Intersection for Lake Ashton on Thompson Nursery Road

**SYNOPSIS:** The proposed Resolution will demonstrate the City of Lake Wales' support of the Board of County Commissioners proposal to install a light at the Lake Ashton project entrance to Thompson Nursery Road.

**RECOMMENDATION** Staff recommends that the City Commission adopt the Resolution.

**BACKGROUND** It has come to the attention of City staff that the Board of County Commissioners is proposing to install a lighted intersection at the Lake Ashton project entrance to Thompson Nursery

Road. Given the increased traffic along this road, because of new development within both the City of Winter Haven and unincorporated Polk County, this improvement is needed. To demonstrate support of this project, Resolution 2202-07 is proposed.

**OTHER OPTIONS** Decline to approve the Resolution.

**FISCAL IMPACT** None.

[End Agenda Memo]

Jennifer Nanek, City Clerk, read **RESOLUTION 2022-07** by title only.

**RESOLUTION 2022-07**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, SUPPORTING THE POLK COUNTY BOARD OF COUNTY COMMISSIONERS AND ITS DECISION TO IMPROVE THOMPSON NURSERY ROAD AT THE ENTRANCE OF THE LAKE ASHTON COMMUNITY WITH SIGNALIZATION.**

Commissioner Krueger made a motion to adopt **RESOLUTION 2022-07**. Commissioner Howell seconded the motion.

by Roll Call vote:

Commissioner Krueger "YES"

Commissioner Howell "YES"

Commissioner Williams "YES"

Commissioner Gibson "YES"

Mayor Hilligoss "YES"

Motion passed 5-0.

10.II. **RESOLUTION 2022-12 – Support Of The Regional Community Council’s Efforts To Advocate For Transportation Improvements.**

[Begin Agenda Memo]

**SUBJECT:** Resolution 2022-12 – Support of the Regional Community Council’s efforts to advocate for transportation improvements.

**SYNOPSIS:** The proposed Resolution will demonstrate the City of Lake Wales’ support of the Regional Community Council’s efforts to advocate for transportation improvements on Thompson Nursery Road and County Road 653.

**RECOMMENDATION** Staff recommends that the City Commission adopt the Resolution.

**BACKGROUND** In recent meetings with the Lake Ashton Community Action Committee, staff has been made aware that a group, called the Regional Community Council, has been formed. This group, which is comprised of representatives from the numerous developments along Thompson Nursery Road/County Road 653, has organized to advocate for transportation improvements in this area. The Council will soon appear before the Board of County Commissioners to advocate for transportation

improvements in the Thompson Nursery Road/County Road 653 area. In conjunction with this request, the Lake Ashton Community Action Committee has requested support from the City of Lake Wales. To demonstrate support for these group's efforts, Resolution 2202-12 is proposed.

**OTHER OPTIONS** Decline to approve the Resolution.

[End Agenda Memo]

Jennifer Nanek, City Clerk, read **RESOLUTION 2022-12** by title only.

**RESOLUTION 2022-12 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, SUPPORTING THE EFFORTS OF THE REGIONAL COMMUNITY COUNCIL TO ADVOCATE FOR TRANSPORTATION IMPROVEMENTS ON THOMPSON NURSERY ROAD AND COUNTY ROAD 653.**

Commissioner Howell made a motion to adopt **RESOLUTION 2022-12**. Commissioner Williams seconded the motion.

by Roll Call vote:

Commissioner Howell "YES"

Commissioner Williams "YES"

Commissioner Krueger "YES"

Commissioner Gibson "YES"

Mayor Hilligoss "YES"

Motion passed 5-0.

10.III. RESOLUTION 2022-13 Revised FDOT Agreement

[Begin Agenda Memo]

**Synopsis:**

The City Commission will consider approving Resolution 2022-13, authorizing the City Manager to execute a revised Traffic Signal Maintenance and Compensation agreement with the Florida Department of Transportation (FDOT).

**RECOMMENDATION**

1. Approve Resolution 2022-13, authorizing the City Manager to execute a revised Traffic Signal Maintenance and Compensation Agreement with the Florida Department of Transportation (FDOT).

**BACKGROUND** In 2016 the Commission approved a Traffic Signal Maintenance and Compensation Agreement with the Florida Department of Transportation (FDOT). On an annual basis the listing of devices, locations and compensation schedules were updated and agreed upon through amendments executed by both parties. FDOT desires to enter into a revised long-term agreement for the maintenance of signalized intersections and other traffic control devices. The City is agreeable to providing ongoing maintenance services in accordance with the schedule and compensation proposed

by FDOT.

**FISCAL IMPACT** The current maintenance agreement will become invalid.

**OTHER OPTIONS** The City has already approved the Traffic Signal Maintenance agreement with FDOT.

[End Agenda Memo]

Jennifer Nanek, City Clerk read **RESOLUTION 2022-13** by title only.

**RESOLUTION 2022-13**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ON BEHALF OF THE CITY AN AGREEMENT BETWEEN THE CITY OF LAKE WALES AND THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR A TRAFFIC MAINTENANCE AND COMPENSATION AGREEMENT.**

Commissioner Howell made a motion to adopt **RESOLUTION 2022-13**. Commissioner Gibson seconded the motion.

by Roll Call Vote:

Commissioner Howell "YES"

Commissioner Gibson "YES"

Commissioner Krueger "YES"

Commissioner Williams "YES"

Mayor Hilligoss "YES"

Motion approved 5-0.

10.IV. Appointment Of Deputy Mayor

Commissioner Howell nominated Robin Gibson to serve as Deputy Mayor. Commissioner Williams seconded the nomination.

By voice vote:

Commissioner Howell "YES"

Commissioner Williams "YES"

Commissioner Krueger "YES"

Commissioner Gibson Abstain

Mayor Hilligoss "YES"

Appointment approved 4-0.

Deputy Mayor Gibson accepted the position and said he appreciated the appointment.

#### 10.V. Appointment Of A Representative And Alternate To The Polk Regional Water Cooperative

Mayor Hilligoss appointed Commissioner Williams to serve as the Representative to the Polk Regional Water Cooperative. Mayor Hilligoss made a motion to approve the appointment. Commissioner Howell seconded the motion.

By voice vote:

Commissioner Howell "YES"

Commissioner Williams "YES"

Commissioner Krueger "YES"

Commissioner Gibson "YES"

Mayor Hilligoss "YES"

Appointment approved 5-0.

Mayor Hilligoss opened the floor for nominations. As there was none, Mayor Hilligoss asked to table this to be discussed at the next workshop. James Slaton, City Manager, said that this item could wait. The Commission consented.

#### 10.VI. Appointment Of A Representative To The Airport Authority

Mayor Hilligoss appointed Commissioner Krueger to serve on the Airport Authority. Deputy Mayor Gibson seconded the nomination.

Commissioner Krueger accepted the nomination.

by voice vote:

Deputy Mayor Gibson "YES"

Commissioner Williams "YES"

Commissioner Krueger "YES"

Commissioner Howell "YES"

Mayor Hilligoss "YES"

Appointment approved 5-0.

#### 10.VII. Appointments To The Polk County Joint Airport Zoning Board

Mayor Hilligoss appointed Commissioner Krueger to serve on the Joint Airport Zoning Board. Commissioner Howell seconded the nomination.

Commissioner Krueger accepted the nomination.

by voice vote:

Deputy Mayor Gibson "YES"

Commissioner Williams "YES"

Commissioner Krueger "YES"

Commissioner Howell "YES"

Mayor Hilligoss "YES"

Appointment approved 5-0.

Mayor Hilligoss appointed Jasmine Khammany, Senior Planner to the Polk County Joint Airport Zoning Board. Commissioner Howell made a motion to confirm the appointment. Deputy Mayor Gibson seconded the motion.

By Voice Vote

Commissioner Howell "YES"

Deputy Mayor Gibson "YES"

Commissioner Williams "YES"

Commissioner Krueger "YES"

Mayor Hilligoss "YES"

Motion approved 5-0.

#### 11. CITY ATTORNEY

#### 12. CITY MANAGER

James Slaton, City Manager, said he will be out next week and that Joanna Abernathy the Deputy City Manager will run the meetings next week.

##### 12.I. Commission Meeting Calendar

#### 13. CITY COMMISSION COMMENTS

Commissioner Krueger thanked those that supported him to get him here.

Commissioner Williams said he was excited to work with so many great people.

Commissioner Howell welcomed Commissioner Krueger to the Commission.

Deputy Mayor Gibson said he looks forward to our continued congeniality that facilitates to our positive direction in the City.



14. MAYOR COMMENTS

Mayor Hilligoss announced the National Day of Prayer event on Thursday.

Mayor Hilligoss thanked those that were in attendance. He thanked staff for efforts to bring him up to speed. He said he was humbled and slightly intimidated to sit in this seat. Mayor Hilligoss said he was excited to move forward.

15. ADJOURNMENT

Meeting was adjourned at 6:25 p.m.

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Mayor

ATTEST:

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City Clerk